

Submitted by Julia Bradshaw, Senator, Department of Art and Design

Add additional bullet point to rationale:

- Faculty members own the copyright of instructor-created course materials and the right to decide how those materials are disseminated.

Add additional point V

V Copyright, Intellectual Property and Permissions

Future use of instructor-created course materials is subject to the mutual agreement of the University and the instructor-creator. No reuse shall be made without the instructor's prior knowledge and consent, and any reuse shall include provision for appropriate compensation to the instructor-creator. A periodic review to determine whether the instructional materials should be revised or withdrawn from instructional reuse because of obsolescence may be initiated by the original instructor-creator or an appropriate faculty body. As instructional materials are academic documents, like any other scholarly work, they should bear the name of its author, the institutional affiliation, the date when it was recorded, and any appropriate acknowledgments.

Rationale

APM 253 Policy on Instructional Television Fixed Service updated February 1982, contained a similar provision. The additional point V is adapted from that provision.

Section C. Syllabi.

Recommendation to add the underlined section to section C. Syllabi

Syllabi of courses in which online instruction replaces part or all of in-class time shall describe how learning activities will be scheduled, including a distinction between synchronous and asynchronous activities **and a distinction between face-to-face and online activities.**

Rationale

Synchronous does not necessarily mean face-to-face and a student needs to know when they need to be on-campus.