

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate
Ext. 8-2743

January 26, 2011

Members Present: J. Constable, P. Newell, J. Kus, E. Junn,
A. Parham, J. Parks

Members Absent:

Visitors: Provost Covino, J. Waayers, Dr. P. Amaral

The meeting was called to order by Chair Constable at 3:38 p.m. in TA #117.

1. Minutes. MSC to approve the Minutes of 12/8/10.
MSC to approve the Minutes of 1/19/11.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.

Memo to Matt Babick re-sent regarding arranging a meeting with the UBC sent on 11 Jan. has not received a response. J. Kus noted that he is on a committee to search for a new parking administrator.

J. Constable and J. Kus reported on the URPAC budget meeting. Broadly, the picture is not attractive. Although the final budget impact will not be known until after the June elections and the outcome of the tax proposals are determined.

4. New Business.

None.

5. Discussion of the budget situation with Provost Covino.

The effect of the reduction of state funding to CSU Fresno (~\$28 M) is significant, but arrangements are being made to minimize the impact on Academic Affairs. The Provost is anticipating a reduction of funds to Academic Affairs of ~10% relative to the 2010/2011 academic year. The University is expecting to off-set reductions in state funds through an increase in student fees, an increase in enrollment and the use of both System and University reserve funds. It was noted that these increases in revenues, especially the use

of reserves, are essentially one-time dollars that will serve as bridge funds to carry the University into the 2012/2013 academic year. During the course of the discussion a range of discussion points were addressed:

Maintaining enrollment (towards a target of 18025 FTES in 2011/12) is desired to offset a decline in state funds as each new FTES brings in ~\$5K per year. Concern was voiced about how to accommodate additional students when many classes have no available seats. In order to serve additional students sections must be added that will result in increased costs. Further discussion centered on increasing academic admission requirements and more effective enrollment management including aggressively addressing remediation; more effective management of rooms to maximize enrollment, especially in large capacity rooms; assessment of the option for increasing the number of "mixed" classes utilizing both in-class and on-line instruction; and requiring students who wish to increase their grade in a class to re-take classes through Global and Continuing Education.

Modifying University structure to minimize duplication of academic services and termination of costly programs or services that support few students.

The ability to constrain costs is limited by the fact that 75-80% of the budget is personnel costs.

Faculty and administrative hires are occurring only as deemed essential.

It was indicated that carry-forwards funds will remain within a college allowing the loss of funds for the 2011/2012 academic year to be minimized.

Changes in the costs of benefits are uncertain.

6. Discussion of the proposed BA in Latin American Studies from the Department of Chicano and Latin American Studies.
The proposed program was briefly discussed and it was noted that the proposal lacked several key elements required by the UBC to assess its budget implications. There was concern that the Department had not received or was not aware of the UBC's Budget Analysis Guidelines.

MSC for the Chair of the UBC to write a memo to the Executive Committee indicating that the proposal lacked key elements required by the UBC to assess the program's potential budgetary implications. Key concerns not addressed include no budget information; and a very limited assessment of student demand for the program that could possibly be addressed through an examination of the number of Latin American Studies minors present in the Department. The Budget Analysis Guidelines will also be provided.

The meeting was adjourned at 5:00 pm

Agenda for Wednesday 2 February 2011

1. Approval of minutes of 16 January 2011
2. Approval of agenda for 2 February 2011
3. Communications and Announcements
4. New Business
5. Discussion of budget model modifications