

MINUTES OF THE STUDENT AFFAIRS COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple Avenue, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

August 25, 2010

Members Present: C. Edmondson (Chair), C. Coon, A. Fiala,
K. Fugelsang, L. Weiser.

Members Absent: None.

Visitors: Tina Bedall, Michael Caldwell, Bill Skuban.

The meeting was called to order by Chair C. Edmondson at 10:00 a.m. in Thomas Bld. #117.

1. Minutes. MSC to approve the Minutes of 5/12/10.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communication and Announcements.
 - a. Prior Minutes (April 25) have been updated
 - b. Christine Edmonson and Michael Caldwell gave a brief report on summer activities
 - Student Evaluations (APM 322) will go to ad hoc faculty committee and then to Personnel and Budget committee
 - Budget consultation will include Faculty consultation
 - c. Christine Edmonson gave a brief report on Student Success task force (see attachment)
 - d. APM 233 (Policy on Repeating Classes) is now with Executive Committee
 - e. Committee Membership Update
 - Call has gone out to faculty for statements of interest
 - Committee members are encouraged to recruit students for the committee
 - f. Christine Edmondson provided committee members with meeting dates for the academic year 2010 – 2011
2. Budget Issues

- a. Christine Edmondson gave updates about consultations with Advising Services regarding enrollment management activities during the summer.
 - Advising Services had significant challenges because of the lack of seats for a higher number of Freshman and Transfer students.
 - The President and Vice President for Student Affairs provided active support for Dog Days and Advising Services Staff
 - Deans also worked hard to find ways to open seats for students.
 - Advising Services and Dog Days staff should be commended for their work on orientation and advising students regarding course schedules during this most challenging summer.
 - Discussion
 1. Committee consensus is that the 16 unit limit was successful.
 2. Committee would like numbers to evaluate whether a lower limit would be helpful to accommodate currently enrolled students
 3. Committee would like numbers to evaluate how many students did were not able to enroll in 12 units (the minimum number of units required for financial aid)
 4. Committee would like numbers of student who were enrolled in classes without having completed the pre-requisites
 - b. Discussion - Self Support Courses
 - Proposed solution to lack of seats for currently enrolled students
 - Need for oversight and evaluation of these courses
 - Perception that waitlists sometimes allow a student lower on the waiting list to enroll in a course
 - c. Discussion - Courses with a large number of students
 - d. Clarification regarding how waitlist function responds when students do not have pre-requisites and/or students have time conflicts
3. Qualities Desired of Graduating Students Initiative (Q-DOGS)
- a. Michael Caldwell described the history of the Q-DOGS initiative and his plans for faculty consultation regarding implementation of the planned activities.

- b. Two Student Affairs Committee representatives are needed for an ad hoc committee consisting of representatives from relevant Academic Senate standing committees.
 - The chair of the Student Affairs committee is one of the representatives.
 - MSC to approve Andrew Fiala as second representative passed
4. Undergraduate Policies and Procedures for Majors and Minors
 - a. The committee received the a draft of a policy for review and recommendations
 - b. Michael Caldwell provided background information on the development of the draft.
 - Cal State Northridge developed and passed a similar policy during the 2009/2010 academic year
 - Steve Spanick, Academic Senate Chair from Cal State Northridge was consulted regarding the development of the policy and the faculty consultation process
 - Chair Edmondson has requested data that can inform deadlines specified in the policy and information about current procedures for declaring, adding, and changing majors and minors.
5. Faculty Advising Initiative
 - a. Request for input on Faculty Advising Initiative to be proposed to the Student Success Task Force
 - b. Discussion
6. (APM 236) - Honor Code of Academic Integrity and (APM 235) - Policy on Cheating and Plagiarism – Postponed

MSC to adjourn at 11:00 a.m.

The next scheduled meeting of the Student Affairs Committee will be September 25, 2010 at 10:00 a.m. in Thomas #117.

Agenda

1. Approval of the Minutes of 8/25/10.
2. Approval of the Agenda .
3. Communications and Announcements

4. Undergraduate Policies and Procedures for Majors and Minors
5. Faculty Advising Initiative
6. Enrollment Management Issues
7. Courses with Large Numbers of Students
7. Oversight and Evaluation of Self Support Courses
6. Policy on Cheating and Plagiarism