

THE MINUTES OF THE EXECUTIVE COMMITTEE
OF THE ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, FRESNO
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(EC-6)

October 11, 2010

Members Present: Michael Caldwell (Chair), Dawn Lewis, Jacinta Amaral, William Covino, Gena Gechter, Pedro Ramirez, O. Harald Schweizer, President John Welty, Michael Botwin (ex-officio).

Member Absent: Thomas Holyoke.

Visitor: S. Hayes, P. Popma.

The meeting was called to order at 3:04 p.m. by Chair Caldwell in the Library Conference Room 2108.

1. Agenda. MSC to approve the Agenda.
2. Approval. MSC to approve the Minutes of 10/04/10.
3. Communications and Announcements. (Anyone wishing a copy of the items distributed or discussed, may contact the Academic Senate Office).

Information Item

- A. Provost Covino gave an update on the RFP for student rating of instruction instruments by external vendors. A timeline for selecting an instrument and its pilot testing and full integration across the campus is being created with the assistance of Brian Cotham (Procurement and Support Services).
- B. President Welty announced that the university has a budget and described the distribution of budget including stimulus money, enrollment growth and enrollment targets. He also announced good news that the university's budget plan put in place last spring is intact. The primary strategy is to offer enough courses in spring 2011 to meet enrollment targets.

- C. President Welty announced that, as a result of having a budget, the search for a Chief Information Officer (CIO) will proceed.
- D. Senator Jacinta Amaral (Statewide) announced the statewide senate will have interim meetings on Friday.

Action Item

- E. Revised memorandum (10/6/10) from Paula Popma, Chair Personnel Committee to Michael Caldwell, Chair Academic Senate re: Ad Hoc Committee Report Regarding Investigation of Student Rating of Faculty Instruments, was received.

Today's Agenda Item #4.

- F. A memorandum (10/8/10) from Fred Schreiber, Chair Academic Policy & Planning Committee, to Michael Caldwell, Chair Academic Senate re: Bachelor of Science in Nursing RN-to-BSN, Off-Campus, was received.

Agenda item next Executive Committee Meeting.

- 4. Revised memorandum (10/6/10) from Paula Popma, Chair Personnel Committee to Michael Caldwell, Chair Academic Senate re: Ad Hoc Committee Report Regarding Investigation of Student Rating of Faculty Instruments.

Point of Clarification: Item 2. of the memo should conclude with direction stating by whom the RFP will be sent, i.e., by the Office of the Provost.

An addendum to the Ad Hoc Committee's report will include the following:

The Required Features of External Vendors (Item F.2.b) are revised as follows:

- a. F.2.b.2 reads as "The rating form(s) has appropriate research evidence, consistent with professional standards, that demonstrates its reliability and validity."
- b. F.2.b.4, *Users (departments) are able to remove or zero-weight individual questions on the common form*

(in accordance with the course CS number), is moved to the list of Desired Features of External Vendors.

- c. F.2.b.5, *Users (departments) are able to adjust the weight of individual items*, is moved to the list of Desired Features of External Vendors.

The Desired Features of External Vendors (Item F.2.b) are revised as follows:

- a. Add an item to the list of Desired Features of External Vendors that reads “Rating form(s) is available that has questions that are appropriate for online courses.”

6. Executive Session.

There was no Executive Session

MSC to adjourn at 3:22 p.m.

The next meeting of the Executive Committee will be October 18, 2010. An Agenda will be distributed prior to the meeting.

Submitted by:

Dawn Lewis
Recording Secretary
Academic Senate

Approved by:

Michael Caldwell
Chair
Academic Senate