

THE MINUTES OF THE EXECUTIVE COMMITTEE  
OF THE ACADEMIC SENATE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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(EC-14)

March 14, 2011

Members Present: Michael Caldwell (Chair), Dawn Lewis, Jacinta Amaral, William Covino, Gena Gechter, Thomas Holyoke, O. Harald Schweizer, Lynn Williams

Excused: Pedro Ramirez (student member), President John Welty, Michael Botwin (ex-officio)

Visitors: V. Baker, K. Carey, C. Edmondson

The meeting was called to order at 3:02 p.m. by Chair Caldwell in the Library Conference Room 2108.

1. Agenda. MSC to approve the Agenda.
2. Approval. MSC to approve the Minutes of 2/28/11.
3. Communications and Announcements.

Communication Item

- A. Chair Caldwell announced there have been two calls for a parliamentarian sent to the faculty with no response. Dr. David Schechter, Political Science, has volunteered to serve as interim parliamentarian for the remainder of the semester.
- B. Statewide Senator J. Amaral announced a Statewide plenary meeting will be held Wednesday, March 16, 2011.

Action Item

- C. Email (3/1/11) from Dennis Nef, Associate Vice President and Dean of Undergraduate Studies, to Michael Caldwell, Chair, Academic Senate, to the Academic Senate re: Formalizing the UBC Budget Guidelines. Email has been received.

This is a progress report from Dr. Nef and Dr. J. Constable, Chair, University Budget Committee, regarding a collaboration to clarify the UBC's expectations for program proposals.

- D. Memorandum (2/22/11) from Robert Dundas, Chair, Library Subcommittee of the Academic Senate, to Michael Caldwell, Chair Academic Senate re: Library Opposition to Inclusion in Active Directory. Memo has been received.

Next Executive Committee Agenda.

- E. Memorandum (3/3/11) from Fred Schreiber, Chair, Academic Policy & Planning Committee of the Academic Senate, to Michael Caldwell, Chair Academic Senate re: (APM 220) Policy on the Procedures and Guidelines for the Periodic Review of Academic Programs. Memo has been received.

Next Executive Committee Agenda.

- F. Email (3/4/11) from Ulrike Muller, Chair, Faculty Development Committee of the Academic Senate, to Michael Caldwell, Chair Academic Senate re: Policy on the Scholarly Advancement of Learning and Teaching (APM 357). Memo has been received.

Next Executive Committee Agenda.

- 4. Zero Units. (Second reading continued from Executive Committee meetings 11/15/10 and 12/6/10)

Dean K. Carey, Division of Graduate Studies, was present to discuss the memorandum (11/1/10) from Marilyn Wilson, Chair, Graduate Committee, which moved "to eliminate the option to register for Zero Units through Global and Continuing Education, and replace it with 1-6 units per GS299C." Dean Carey described how a portion of the funds currently generated by zero units through Global and Continuing Education are distributed to the Division of Graduate Studies to fund graduate student travel, faculty research awards, etc. A change of practice regarding continuing registration for graduate students will bring the registered units to stateside from Continuing Education.

The Graduate Committee's concerns regarding graduate students' registration in zero units are that these are graduate students who are not progressing toward completing their degree are not tracked until they apply for graduation, and the zero unit enrollment does not factor into the mentoring faculty teaching load. The change will take effect in Fall 2011.

Dean Carey has consulted with graduate coordinators about the Graduate Committee's motion to change the current practice regarding enrollment in zero units. Many of the graduate coordinators are in favor of the motion to change the current practice. The main concern expressed by graduate coordinators is the undue financial burden the change in practice may have on the students.

MSC (4 yea; 3 nay) to endorse the Graduate Committee's recommendation to eliminate the option to register for Zero Units through Global and Continuing Education, and replace it with 1-6 units per GS299C. This will be shared as an information item at the next Academic Senate meeting.

5. Proposed Policy for Undergraduate Majors and Minors. (First reading)

Dr. C. Edmondson, Chair, Student Affairs Committee, was present to discuss the committee's consultations and deliberations for creating the proposed policy. Currently, there is no policy regarding selection of majors and minors. A lengthy discussion was held and several questions were asked about the proposed policy. Dr. Edmondson recommended implementation while the policy is being completed. There was no action taken on this recommendation.

Chair Caldwell suggested contacting Dennis Nef to ask for amendments to the policy based on questions posed by Dr. Edmondson in a memo attached to the policy. Dr. Nef will be asked to attend the next meeting to consult on the policy. The Executive Committee agreed by consensus to accept this suggestion as an alternative to returning the policy to the Student Affairs Committee for any further deliberation.

6. Policy on Office and Consultation Hours (APM 338) – Revised. (First reading)

Chair Caldwell discussed the policy's revisions. A discussion took place regarding faculty/student consultation since the introduction of email, which occurred following the last revision of the policy in 1992.

The Policy on Office and Consultation Hours (APM 338) – Revised will return to the next Executive Committee agenda for a second reading.

7. Executive Session.

MSC to move into Executive Session to discuss Senate leadership issues. (5:09 p.m. – 5:36 p.m.)

8. Returned to Open Session. (5:36 p.m.)

MSC to adjourn at 5:36 p.m.

The next meeting of the Executive Committee will be announced.  
An Agenda will be distributed prior to the meeting.

Submitted by:

Dawn Lewis  
Recording Secretary  
Academic Senate

Approved by:

Michael Caldwell  
Chair  
Academic Senate