

THE MINUTES OF THE EXECUTIVE COMMITTEE
OF THE ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, FRESNO
Fresno, California 93740-8023

Office of the Academic Senate
Telephone: 278-2743

FAX: 278-5745
(EC-11)

January 31, 2011

Members Present: Michael Caldwell (Chair), Dawn Lewis, Jacinta Amaral, William Covino, Thomas Holyoke, Pedro Ramirez (student member), President John Welty, Lynn Williams, Michael Botwin (ex-officio)

Excused: Gena Gechter, O. Harald Schweizer

Visitors: V. Baker, K. Carey, J. Constable, P. Popma, T. Wendt

The meeting was called to order at 3:04 p.m. by Chair Caldwell in the Library Conference Room 2108.

1. Agenda. MSC to approve the Agenda.
2. Approval. MSC to approve the Minutes of 1/24/11.
3. Communications and Announcements.

Communication Item

- A. President Welty announced a process and timeline for preparing for the 2012 budget is likely to be released Friday. Dr. Welty provided details about the timeline and process which anticipates the implementation of an action plan in late May.
- B. President Welty announced position vacancies are being considered case by case. The search for a CIO is closed. A high percentage of the searches are expected to be cancelled.
- C. President Welty announced that the Office of Web Services is near ready to launch the university's new web site. On February 4, the web site will be launched to a limited audience for the purpose of conducting focus groups. The

current web site will disappear March 1st and the new web site fully launched.

- D. Provost Covino announced he will meet with the deans tomorrow regarding budget reductions, enrollment targets, and to develop plans to accommodate enrollment under these budget constraints.
- E. President Welty announced a draft of the new strategic plan has been released. Feedback from the Executive Committee is welcomed.
- F. Chair Caldwell announced there will be a Provost Forum Wednesday, February 2nd, 10:30 am – 12:00 pm in the University Dining Hall.
- G. Chair Caldwell announced that the next Executive Committee meeting (February 7th), will be held in the Haak Board Room (HML4115). The topic will be a meeting with the IRAP review team.

Action Item

- H. Memorandum (12/1/10) from Christine Edmondson, Chair, Student Affairs Subcommittee of the Academic Senate, to Michael Caldwell, Chair, Academic Senate re: Senate Resolution Regarding the Graduation Initiative at California State University, Fresno. Memo was received.

Next Executive Committee Agenda.

- I. Memorandum (1/24/11) from Augustine Perez, Division of Graduate Studies, to Sharon Hayes, Academic Senate re: Item for agenda and distribution to the University Graduate Committee Advanced Certificate in Geographic Information Systems. Memo was received.

Next Executive Committee Agenda.

- J. Email (1/25/11) from Michael Caldwell, Chair of the Academic Senate, to the Executive Committee re: Parliamentarian for the Academic Senate. Email has been received.

A campus-wide call to serve will be conducted.

- K. Email (1/25/11) from Michael Caldwell, Chair of the Academic Senate, to the Executive Committee re: Inviting Policy Reps and Committee Chairs to Executive Committee Meetings. Email has been received.

Policy Reps and Committee Chairs will be invited to attend Executive Committee Meetings for the second reading.

4. Interim Policy and Procedures for Fingerprinting and Conducting Background Checks (APM315)–Personnel Committee Second Reading. (Continued)

Paula Popma, Chair of Academic Personnel Committee, was present to discuss the policy. Paula Popma informed the Executive Committee that changing the policy name may not be possible because the policy covers faculty and staff, and the original policy was sent from the Chancellor's office.

MSC to forward to the Academic Senate for consideration.

5. Option in Computer Engineering (CompE) for the Master of Science in Engineering (MSE) Degree Program.

Dr. Karen Carey, Dean, Division of Graduate Studies was present to discuss the degree program. Dr. Carey disclosed that the courses for this degree program are already in existence and offered on a regular basis. The purpose of this request is to assign a degree title representative of the professional field. Dr. Carey did not anticipate any additional costs.

MSC to waive second reading of the Option in Computer Engineering (CompE) for the Master of Science in Engineering (MSE) Degree Program.

MSC to forward the Option in Computer Engineering (CompE) for the Master of Science in Engineering (MSE) Degree Program to the Academic Senate for consideration (consent calendar).

6. Master's Degree in Education with an Option in Reading Online.

Dr. Karen Carey, Dean, Division of Graduate Studies was present to discuss the degree program. Dr. Carey disclosed that the program will be offered fully online through self-support (not through state-side). The degree program is the same as the

existing face-to-face program currently offered. The target audience for the degree is K-12 teachers in rural areas who are currently seeking similar degrees on line through other institutions. TILT has reviewed the program for compliance with the use of technology for online teaching and has given its approval for implementation.

The Master's Degree in Education with an Option in Reading Online will return to the February 14, 2011 Executive Committee agenda for a second reading.

7. Multiple Off-Campus Degree Program, Master of Arts in Education, Educational Leadership and Administration (Focus on pre K – 12 Administration) and the Preliminary Administrative Services Credential.

Dr. John Constable, Chair, University Budget Committee, was present to discuss the degree program. The Executive Committee had several questions regarding the program. It was recommended that Dr. Sharon Brown-Welty be invited to address committee members' questions.

Multiple Off-Campus Degree Program, Master of Arts in Education, Educational Leadership and Administration (Focus on pre K – 12 Administration) and the Preliminary Administrative Services Credential will return to the February 14, 2011 Executive Committee agenda for a second reading.

8. Class Size and Student/Faculty Ratios-Student Affairs Committee.

Chair Caldwell discussed the memorandum (12/1/10) from Christine Edmondson, Chair, Student Affairs Subcommittee of the Academic Senate. Dr. Edmondson requests the Academic Senate appoint a subcommittee to investigate the impact that large class size has on student learning and success. Senator Jacinta Amaral recommended that a member of the enrollment management committee be added to the membership of the committee to examine class size and student/faculty ratios. Senator Lynn Williams discouraged the Executive Committee from appointing an ad hoc committee but supports the independent formation of a committee for this task made up of members from the Student Affairs Committee. Senators Dawn Lewis and Michael Botwin (ex-officio) recommended that any

committee appointed to this task should have a clear charge with prescribed outcomes and a timeline for completion.

The Class Size and Student/Faculty Ratios-Student Affairs Committee will return to the February 14, 2011 Executive Committee agenda for a second reading.

9. Executive Session.

There was no Executive Session.

MSC to adjourn at 4:40 p.m.

The next meeting of the Executive Committee will be announced. An Agenda will be distributed prior to the meeting.

Submitted by:

Dawn Lewis
Recording Secretary
Academic Senate

Approved by:

Michael Caldwell
Chair
Academic Senate