

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5241 N. Maple, M/S TA 43  
Fresno, California 93740-8027  
Office of the Academic Senate                      Ext. 8-2743

September 9, 2009

Members Present:                      J. Constable (Chair), N. Bengiamin, J. Hironaka-Juteau,  
J. Kus, P. Newell, A. Parham, J. Parks.

Members Absent:                      E. Junn (excused).

Visitors:                                      J. Waayers.

The meeting was called to order by Chair J. Constable at 3:34 p.m. in Thomas Administration #117.

1.     Minutes.     MSC to amend the Minutes of 9/2/2009 as follows:

    Add the following comment to item "3 a" (Communications & Announcements).

    "The judge ruled to permit the increased fees already paid by students to stand until further judicial review."

2.     Agenda.     MSC to approve the Agenda as distributed.

3.     Communications and Announcements.

    The Fresno Bee story about legal action against CSU Fresno by Dr. J. Parks was noted.

4.     New Business.

    Concerns were presented regarding the new regulations regarding relaxed parking. Special focus centered on departments and programs that host community events and the need for the hosting entity to provide parking access codes in advance. Difficulties would also be encountered by walk-up community members, who would need to park, walk to acquire a parking access code and then have to return to their vehicle to document a valid parking place. Particular concern was voiced in that (i) knowledge regarding the number of parking access codes used for a particular event could lead to future charges to the hosting entity based on that number; (ii) this could be used as an indirect mechanism to collect funds for the future construction of a parking structure; and (iii) that the development of the new parking policy and consultation with the campus community was achieved through a series of independent campus focus groups focusing on different facets of the parking problem rather than through a more transparent campus referendum. It was proposed that the budget of the campus parking office should be examined with respect to income, expenses and mechanisms of budgetary oversight.

5. Master of Arts (MA) in Kinesiology Sports Administration Option. –Update.

The University Budget Committee (UBC) has received a request from the Academic Senate to review the budgetary consequences of a Master of Arts (MA) in Kinesiology Sports Administration Option. The proposal addresses the majority of budgetary questions outlined in the Budget Analysis Guidelines supplied by the UBC. It appears that many of the courses and teaching expertise needed to support the program are already in place and that the primary goal for developing an option is that expertise supplied by an *option* appears on the diploma supplied to the student whereas expertise supplied by a *specialization* is not. Committee members noted that the program does require 3 WTU of release for a coordinator, the source of which is not clear and that the support letter at the college level originates from the former Dean B. Cuellar and is almost a year out of date. Concern was also noted that as a MA program it has inherently higher costs than an undergraduate degree, therefore, questions centered on what is going to be cut to pay for the program and where does the program fit in the departmental and college level priorities. Chair J. Constable will send a memo to the Kinesiology chairperson Dr. M. Coles and the Dean of the College of Health and Human Services Dr. A. Hoff, to present the program to the UBC at its next meeting on September 16, 2009.

6. Memo to the Provost W. Covino –Update.

The draft memo to invite the Provost was improved by comments from committee members and will be sent out.

7. Memo to the President J. Welty regarding the Level A allocation review -Update.

Chair J. Constable is continuing to track down the original memo that was sent to members of the previous Level A review committee from the President.

8. Discussion of the sequence and mechanism for reviewing new academic programs approved by the UBC.

The appropriate sequence and methodology for review of approved programs was discussed centering on equitability of the review process and how far back in time should new programs be reviewed.

MSC: All programs approved since January 2002 will be reviewed. Programs will be reviewed in the following order: Doctoral, Masters, Bachelors. Within each degree, programs will be reviewed in the order in which they were approved. The review process will center on each program's budget in order to identify the cost of providing the program. Programs will be asked to provide information on the current costs of the program that will be compared to the anticipated costs at the time the program was approved. These comparisons will use the UBC Budget Analysis Guidelines as a review template. As some programs are likely to have been approved prior to the adoption of these guidelines, they will be supplied to all programs to serve as a common point of reference for the review process. The review of

each program will generate a budgetary review that will be supplied to the program and appropriate administrators.

MSC to adjourn at 5:00 p.m.

The next University Budget Committee meeting will be on Wednesday, September 16, 2009 at 3:30 p.m. in Thomas Administration #117.

Agenda.

1. Approval of the Minutes of September 9, 2009
2. Approval of the Agenda.
3. Communications and Announcements.
4. New Business.
5. Proposed Master of Arts (MA) in Kinesiology Sports Administration  
Option with Dr. A. Hoff (Dean, College of Health and Human Services) and  
Dr. M. Coles (Chair, Department of Kinesiology) - Discussion.
6. Memo to the Provost W. Covino – Update.
7. Memo to President J. Welty regarding the Level A allocation review - Update.
8. Reviewing new academic programs approved by the UBC since January 2002 -  
Update.