

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

September 2, 2009

Members Present: J. Constable (Chair), N. Bengiamin, J. Hironaka-Juteau,
E. Junn, J. Kus, P. Newell J. Parks.

Members Absent: A. Parham.

Visitors: J. Waayers.

The meeting was called to order by Chair J. Constable at 3:32 p.m. in Thomas Administration #117.

1. Minutes. MSC to approve the Minutes of 8/26/2009.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
 - a. It was noted that the lawsuit by students against the CSU in regards to increased fees has not been supported in the first round of judicial review. The judge ruled to permit the increased fees already paid by students to stand until further judicial review. Furthermore, the CSU system is considering new language in the appropriate locations to alert students that fee increases may occur at any time.
 - b. Associate Provost E. Junn distributed data from D. Nef illustrating changes in the number of course sections and enrollment comparing the Fall 2008 and Fall 2009 semesters.
 - c. Associate Provost E. Junn has requested that J. Waayers initiate an examination of the budget allocation process at other CSU campuses. This information may be used to address shortcomings in the current level B budget model.
 - d. Associate Provost E. Junn noted that the University is currently at about 99% of target FTES, but final numbers will only become available on the consensus date (21 Sept. 2009). It is anticipated that the closure of admissions for the Spring 2010 semester combined with Fall 2009 graduation will allow the university to meet its target FTES reduction of ~9.5% for the 09-10 academic year.
4. New Business.

The University Budget Committee (UBC) has received a request from the Academic Senate to review the budgetary consequences of a Master of Arts

(MA) in Kinesiology Sports Administration Option. Although it appears that the request has addressed many budgetary issues, the committee wishes to compare it to the standard budget form supplied to all proposers of new academic programs. J. Kus will supply the current version of the form to members of the UBC. If the appropriate budgetary information is present on the request Chair J. Constable will invite the Michael Coles, Chair of the Kinesiology Department to present the program to the UBC. This program represents the development of an *option* as distinct from a *specialization*. The UBC determined that the use of these terms is likely discipline specific and would like a clarification of each terms usage from both the Kinesiology Department and the Division of Graduate Studies.

5. Discussion of key agenda items for the Fall 2009 Semester.

The UBC will invite Provost W. Covino to attend a UBC meeting at his earliest convenience in order to discuss the history of the UBC and the development of the current level B allocation model. The Provost will also be informed of the Task Force on Salary Differentials initiated by the prior Provost.

A wide ranging discussion centered on budgetary consequences of academic programs approved by the UBC over the last five years. The discussion addressed the potential costs of Doctorate, Masters and Bachelors degrees and the development of an equitable process by which the programs would be reviewed. J. Kus will generate a chronological list of program approvals from which a schedule and process of budgetary reviews can be developed.

The UBC was reminded of a Presidential memo received during the Spring 2008 semester that designated the UBC is to serve as the review committee for Level A. As Spring 2010 represents the end of a two-year Level A review cycle, Chair J. Constable will draft a memo to President J. Welty asking if he would like the UBC to undertake this task.

MSC to adjourn at 5:00 p.m.

The next University Budget Committee meeting will be on Wednesday, September 9, 2009 at 3:30 p.m. in Thomas Administration #117.

Agenda.

1. Approval of the Minutes of September 2, 2009
2. Approval of the Agenda.
3. Communications and Announcements.
4. New Business.
5. Master of Arts (MA) in Kinesiology Sports Administration Option –Update.
6. Memo to the Provost – Update.
7. Memo to the President regarding the Level A allocation review – Update.

8. Discussion of the sequence and mechanism for reviewing new academic programs approved by the UBC over the previous 5 years.