

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5241 N. Maple, M/S TA 43  
Fresno, California 93740-8027  
Office of the Academic Senate  
Ext. 8-2743

January 27, 2010

Members Present: J. Constable (Chair), N. Bengiamin, J. Kus, P. Newell,  
A. Parham, J. Parks, J. Waayers.

Members Absent: L. Johnson (student).

Visitor: William Covino, Provost.

The meeting was called to order by Chair J. Constable at 3:34 p.m. in Thomas Administration #117.

1. Minutes. MSC to approve the Minutes of 12/09/2009.
2. Agenda. MSC to approve the Agenda as amended to postpone Item #5. Budget Review of the M.A. in Teaching and Item #6. Review of the Parking Office Budget until additional information has been received. Add a new Item #5. Discussion of the University Budget and Related Topics with Provost Covino.
3. Communications and Announcements.
  - a. Dr. Jody Hironaka-Juteau has resigned from the University Budget Committee due to her appointment as the new Associate Dean in the College of Health and Human Services.
  - b. Elise Rodriguez has been re-assigned from serving 100% time at the University Senate Office to 75% time at the Office of the Provost and 25% time at the University Senate Office. The result is that the University Senate that has historically been served by two people will now be served by one – Sharon Hayes.
  - c. Update on Program Budget Reviews.

Reminders of the request for budget information have been sent to the Masters of Biotechnology program, the Doctorate of Physical Therapy, and the Masters of Forensic Science requesting that budget information be received by February 22, 2010. The MA in Teaching was sent a request for further budget information centering on program income. A letter received from Dr. D. Frank, Chair of the Department of Chemistry, noted that the

Forensic Science Program was undergoing a full review next year and requested a postponement of review by the UBC to avoid duplication of effort.

It was agreed by consensus to postpone the budget review of the Forensic Science program until next academic year.

New requests for budget information have been sent to: MA in Education, Curriculum and Instruction Option; MA in Kinesiology, Sports Psychology Option; MBA for On-Campus Executives; MS in Accountancy; and the MS in Viticulture and Enology.

Deborah Adishian-Astone, Associate Vice President for Auxiliary Operations and Enterprise Development, will be attending the University Budget Committee on February 10, 2010, to discuss the finances of the Save Mart Center.

No additional information regarding the Parking Office Budget has been received from Cindy Teniente Matson, Vice President for Administration and Chief Financial Officer. The UBC Chair will send a reminder of the information request.

It was noted that the President Welty is having a Budget Summit on Friday, February 5, 2010, from 2-5 p.m. in the Satellite Student Union.

4. New Business.

John Waayers, Academic Budget Officer, along with Provost Covino have discussed an approach to fully implement the new Budget model in a manner that will minimize dramatic alterations to each college's finances by phasing in the model in a more gradual manner coupled to alterations in course enrollment ranges. John Waayers will present his proposal at the February 3, 2010, UBC meeting.

5. Discussion of the University Budget and Related Topics with Provost Covino.

Provost Covino's presence provided the opportunity to discuss current information regarding the CSU system budget and that of CSU Fresno for the 2010/2011 academic year. Key points presented and topics discussed included:

- a. It was noted that there is a possibility of the CSU system may receive a \$305 M additional input that will offset the necessity of an increase in student fees.
- b. It is anticipated that approximately \$7 M will be required to fund the discontinuation of faculty furloughs within Office of Academic Affairs and approximately \$12.1 M for the entire University.
- c. Comments addressed the President's commentary in the Fresno Bee regarding the necessity to lay off faculty and staff in the future. It was further noted that other CSU campuses are facing program reductions and eliminations.

- d. A wide-ranging discussion examined the issue of enrollment management at all levels including University admissions (including the option of establishing higher entrance standards and adjusting the admissions schedule), and the need to more effectively move students through their respective curricula towards graduation in a timely manner. A key element here will be to identify enrollment pressure points. It was noted that Academic Affairs has established a committee to actively examine effective enrollment management strategies. Additional points of concern included the limited ability to serve Open University students in high demand courses, the fact that students are enrolling in any courses that fit into their schedules, an examination of the time of day classes are offered, and the need to allow Department chairpersons an increased degree of autonomy and training to effectively manage their course schedules.

MSC to adjourn at 5:02 p.m.

The next University Budget Committee meeting will be on Wednesday, February 3, 2010 at 3:30 p.m. in Thomas Administration #117.

Agenda.

1. Approval of the Minutes of 1/27/10.
2. Approval of the Agenda.
3. Communications and Announcements.
4. New Business.
5. John Waayers Presentation of a Possible New Budget Model Implementation Schedule.