

MINUTES, GRADUATE CURRICULUM SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

December 9, 2009

Members Present: M. Jones (Chair), T. Bergman, M. Barakzai K. Carey,
K. Cline, K. Miller, R. Solis, S. Tracz, M. Xiao.

Members Absent: None.

The Graduate Curriculum Subcommittee meeting was called to order by Chair M. Jones at 2:02 p.m. in McLane Hall, Room 193.

1. Minutes. MSC to approve the Minutes of 11/18/09.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communication and Announcements.

There was none.

4. Old Business.

College of Social Sciences
Third Reading

New Graduate Course Request (Item #40)

International Relations

PLSI 270 Advanced Research and Writing in IR

MSC to hold proposal until additional information is received

College of Arts and Humanities
Third Reading

New Graduate Course Request (Item #43)

Linguistics

LING 239 Advanced Phonetics

MSC to approve with minor changes to course syllabus

New Graduate Course Request (Item #45)

Linguistics

LING 236 Teaching, Listening, Speaking & Pronunciation to Speakers of Other Languages

MSC to approve with minor changes to course syllabus

A discussion was held on the lack of a graduate syllabus template available on-line for faculty. K. Carey volunteered to create a graduate syllabus template.

Lyles College of Engineering
Second Reading

New Graduate Course Request (Item #47)

Civil and Geomatics Engineering

CE 236 Reinforced Masonry Theory and Design

MSC to approve

New Graduate Course Request (Item #48)

Civil and Geomatics Engineering

CE 223 Advanced Soil Mechanics

MSC to approve with minor changes to course syllabus

New Graduate Course Request (Item #49)

Civil and Geomatics Engineering

CE 225 Numerical Methods in Geotechnical Engineering

MSC to approve

New Graduate Course Request (Item #50)

Civil and Geomatics Engineering

CE 245 Geoenvironmental Engineering

MSC to approve

5. **Lyles College of Engineering**
First Reading

New Graduate Course Request (Item #51)

Civil and Geomatics Engineering

CE 210 Research Methods

Minor revisions to course syllabus requested. Second reading needed

6. Electronic submission of course proposals to committee members

K. Miller proposed this agenda item to discuss programs/department submitting their course proposals electronically to the Division of Graduate Studies office thereby, the subcommittee members could receive the course proposals electronically. K. Carey noted this was a good idea, but original signatures are needed and electronic signatures are very expensive. L Neal noted the Division of Graduate Studies photocopier does not have the capability to scan and send paperwork to email. A suggestion was made for the programs/departments to send an original copy of their course proposal, along with a PDF version via email to the Division of Graduate Studies office thereby the PDF version can be emailed to the subcommittee members by L. Neal. K. Carey will notify Graduate

Coordinators of this Pilot Program for the spring semester. Subcommittee members were reminded to bring their course proposals to the meeting, either printed versions or bring your laptops.

The subcommittee's lunch with Dean Carey is scheduled for tomorrow at BJ's Restaurant, Fashion Fair Mall at 11:30 a.m.

M. Jones asked about everyone's availability for meetings next semester. Everyone agreed that Wednesdays from 2:00-3:00 p.m. works best for them.

MSC to adjourn at 3:03 p.m.

The next scheduled meeting of the Graduate Curriculum Subcommittee will be Wednesday, February 17, 2010 @ 2:00 p.m., McLane Hall #193.

AGENDA

1. Approval of the Minutes of 12/9/2009.
2. Approval of the Agenda.
3. Communications and Announcements.
4. Old Business.

**College of Social Sciences
Fourth Reading**

New Graduate Course Request (Item #40)
International Relations
PLSI 270 Advanced Research and Writing in IR

5. New Business

**College of Social Sciences
First Reading**

Catalog Statement Revision Request (Item #52)
International Relations

2:05 p.m.	Melanie Ram	International Relations	#40 #52 & #57	No	K. Cline
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Catalog Statement Revision Request (Item #57)
International Relations

6. **College of Arts and Humanities
First Reading**

Graduate Course Change or Deletion Request (Item #53)
Communication
COMM 264M Seminar in Communication Research Methods

Change in course title, prerequisite, and description

2:15 p.m.	Kevin Ayotte	Communication	#53- #56	Yes	T. Bergman
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Graduate Course Change or Deletion Request (Item #54)

Communication

COMM 266 Seminar in Communication and Culture

Change in course title, prerequisite, and description

New Graduate Course Request (Item #55)

Communication

COMM 275 Seminar in Applied Communication Contexts

Catalog Statement Revision Request (Item #56)

Communication