

THE MINUTES OF THE EXECUTIVE COMMITTEE  
OF THE ACADEMIC SENATE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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(EC-7)

November 9, 2009

Members Present: Michael Botwin, Michael Caldwell, Jacinta Amaral, William Covino, Gena Gechter, Jessica Sweeten (student), Lynn Williams, President Welty.

Member Absent: O. Harald Schweizer (excused).

Visitors: S. Hayes, F. Schreiber, B. Tsukimura.

The meeting was called to order at 3:02 p.m. by Chair Botwin in Thomas Administration Building, Room #117.

1. Approval. MSC to approve the Minutes of 11/2/09.
2. Agenda. MSC to approve the Agenda.
3. Communications and Announcements. (Anyone wishing a copy of the items distributed or discussed, please contact the Academic Senate Office).

Information Item

- A. President Welty noted the following:
  - (i) A patch has been applied to Zimbra for the purpose of solving the many outages that have occurred during the last two weeks.
  - (ii) Three significant gifts had been made to the University for Library, Persian Studies Program and the Osher Lifelong Learning Institute.

Action Item

- B. An email (11/7/09) from Michael Caldwell, Vice Chair, Academic Senate, to Michael Botwin, Chair, Academic Senate re: Suggested review of Standards and Procedures

for Reviewing an Undergraduate Program for Discontinuation (APM 214), was received.  
See item #4 on today's agenda.

4. Policy on the Procedures and Guidelines for the Periodic Review of Academic Programs (APM 220) – Academic Policy & Planning Committee.

MSC at the recommendation of M. Caldwell, Vice Chair Academic Senate it was agreed to return the Policy (APM 220) to the Academic Policy & Planning Committee to compare the standards in (APM 214) Standards and Procedures for Reviewing and Undergraduate Program for Discontinuation with the “primary purpose of program review” and to adopt new language (provided) with regard to “Section 5. Discontinue a Program,” and return to the Executive Committee.

5. Policy and Procedures for Fingerprinting and Conducting Background Checks (APM 315)-Personnel Committee.

The Committee will return to the Policy for a second reading following consultation with Academic Personnel with regard to the Collective Bargaining Agreement.

6. Policy on Probationary Plans and Faculty Mentoring (APM 324)- Personnel Committee.

The committee examined the document for comparison purposes.

7. Policy on Retention and Tenure (APM 325)-Personnel Committee.

MSC to forward the Policy on Retention and Tenure (APM 325) to the Academic Senate for approval.

MSC to adjourn at 3:51 p.m.

The next meeting of the Executive Committee will be announced and an Agenda will be distributed prior to the meeting.

Submitted by:

Michael Caldwell  
Recording Secretary  
Academic Senate

Approved by:

Michael Botwin  
Chair  
Academic Senate