

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. Jackson Avenue, M/S UC 43
Fresno, California 93740-8023
Office of the Academic Senate
Ext. 8-2743

November 5, 2008

Members Present: J. Kus (Chair), N. Bengiamin, J. Constable,
J. Hironaka-Juteau, E. Junn, A. Parham, J. Parks,
T. Wielicki.

Members Absent: None.

Visitors: M. Botwin, J. Echeverria, J. Waayers.

The meeting was called to order by Chair Kus at 3:17 p.m. in the University Center # 203.

1. Minutes. MSC to approve the Minutes of 10/22/2008 as amended:
Correction to spelling of J. Hironaka-Juteau in two places.
2. Agenda. MSC to approve the Agenda as amended:
Begin the meeting immediately with item #5 to accommodate Provost Echeverria's schedule. In these minutes, item #5 is listed in the original order of the agenda.
3. Communications and Announcements.
 - a. Chair J. Kus and A. Parham updated the committee on several items related to Advancement and the Capital Campaign, based on discussion at the Advancement Committee meeting that took place on 11/4/08. A wide-ranging discussion ensued.
 - b. A memo to Chair J. Kus, from M. Caldwell, Vice Chair of the Academic Senate, dated 11/3/08, regarding the Interim Policy on Allocation of Instructional Administrative Positions (APM 355) was received. It was noted that this interim policy has been in place for more than twenty-five years. Agenda item for 11/12/08.
 - c. Several members of the University Budget Committee (UBC) reported on the most recent meeting of the ad hoc subcommittee that is reviewing several aspects of the new budget model. The members of this committee will continue to update the rest of the UBC as appropriate.

4. New Business.

There was none.

5. Update on AY 2008-09 Budget.

Provost Echeverria visited with the committee to provide an update on this year's budget, with special focus on the recent and anticipated budget cuts. She distributed a spreadsheet that laid out the sources of the approximately \$700,000 from Academic Affairs that made up part of the "first cut" of \$1.7 million (previously announced). It was noted that none of the funds in this reduction had been previously allocated to the colleges and schools. She then focused on possible sources of funds for a "second cut" that might be necessary if additional budget reductions are mandated by the state. Clearly, any such future cuts will not be made until after the special session of the legislature that is being called by the governor. However, prudent planning suggests that sources of funds be identified as early as possible to reduce budget disruptions. Therefore, Provost Echeverria, in consultation with her staff and the deans, has identified approximately \$1.3 million dollars that might be used to meet a "second cut" -- this amount representing the Academic Affairs portion of any campus reduction. Approximately half of this money will come from "carry over" monies held by the individual colleges and schools; the remainder will come from a wide range of offices and programs within Academic Affairs. It was noted that there are no current plans to reduce the number of courses or instructors for the Spring 09 semester. A wide ranging discussion of the budget problems facing the state and the campus ensued.

6. Committee Agenda for AY 2008-09.

Postponed to next meeting.

MSC to adjourn at 4:33 p.m.

The next scheduled meeting of the University Budget Committee will be Wednesday, November 12, 2008 at 3:15 p.m. in the University Center # 203

Agenda.

1. Approval of the Minutes of 11/5/2008.
2. Approval of the Agenda.
3. Communications and Announcements
4. New Business.
5. (APM 355) Interim Policy on Allocation of Administrative Positions.
6. Update on AY 2008-09 Budget.