

MINUTES OF THE LIBRARY SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. Jackson Avenue, M/S UC 43
Fresno, California 93740-8023
Office of the Academic Senate Ext. 2743

October 10, 2008

Members Present: R. Dundas (Chair), T. Attard, M. Barakzai, J. Dussich,
M.Gibson, G. Gray, S. Rocca, A. Stratemeyer.

Members Absent: P. McDonald (excused), K. Robles-Smith (excused).

The meeting was called to order by Chair R. Dundas at 2:00 p.m. in Science II #114.

1. Minutes. MSC to approve the Minutes of September 12, 2008.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.

Academic Senate office staff and committee chair R. Dundas have contacted the School of Education and Associated Students about the committee vacancies. To date, there are no candidates to fill the School of Education position or the two student positions.

4. Library Report.

Update on transition schedule. The library staff will move into the new building in mid January.

5. Discuss items from Dean P. McDonald:

- a. What (new or improved) faculty services does the committee feel would enhance our ability to serve faculty once we're in the new building?

In order for its members to make informed suggestions, the committee would like a presentation from the Library regarding what services will be available. Chair R. Dundas will discuss this with Dean P. McDonald and perhaps a presentation can be given at the next Library meeting, that could include a slide show (&/or building plans) of what the new library will look like.

A couple of questions posed by committee members: Will there be video conferencing capabilities in the library? What is the status of the bookmobile?

- b. Do faculty feel they want and/or need multi-media support, either in the creation of streaming media or in the production of media materials for research or pedagogy?

The committee would like further clarification on this item. Would this include such things as video editing capability, etc?

- c. Would providing digitization capacity in the library serve faculty? If so, what sorts of digitization? Slides? Papers/primary texts? Analog media? Large format? etc.

Digitization capabilities are important. The committee agrees that all of the services listed above would be valuable to the campus. Many faculty and departments have slides, VHS tapes (or other video formats), etc. that need conversion. Also, large format capability would be useful for large photographs, works of art, maps, etc.

- d. Given the library has large event spaces, are faculty likely to want to use them for any sort of programs/events they may want? I'd like to hear of a few examples of the types of things this committee sees as possible.

The committee sees many possible uses for the Library event spaces. Examples include: mock trials (i.e. courtroom setup), alumni functions, University Centennial Celebration, performances/shows (music, theatre, art). The committee would like to know if there will be a use fee associated with these event spaces.

6. Discussion of the Library Committee Charge.

The committee reviewed the existing charge and changes proposed during a Fall 2007 committee meeting. There has been no action taken on the proposed changes, and given that a year has passed, the committee desired to take another look at the documents before proceeding with any action. Discussion revolved around items 2, 3, and 6 in the existing charge that were suggested for deletion. Item 2 "Consult with the Graduate Committee for purposes of determining the special needs of graduate students and faculty as they impact the operation of the Library" seems unnecessary because the graduate student and faculty representatives on the Library committee should be able to address this item, without consulting the Graduate Committee. Former Library committee chair Melissa Gibson indicated that Peter McDonald and Dave Tyckoson were to meet with the Graduate Committee to see if they would agree to delete this item. Item 3 "Consider and recommend action on other University policies and practices which may affect the quality of the Library's collections, services and facilities" is redundant

with Item 1. Item 6 “Normally meet on a monthly basis during the academic year. The Subcommittee may schedule additional meetings at the request of the Dean of the Library Services or on its own motion” may be necessary if it is a procedural item common among committee charges. Chair R. Dundas will consult with the Academic Senate office on this issue and report back to the committee. The committee would like to hear Dean Peter McDonald’s comments on the existing charge and suggested changes before proceeding with any action.

MSC to adjourn at 2:45 p.m.

The next scheduled meeting of the Library Subcommittee is Friday, November 7, 2008 from 2:00 p.m. – 3:00 p.m. in Science II, room #114.

Agenda.

1. Approval of the Minutes of 10/10/08.
2. Approval of the Agenda.
3. Communications and Announcements.
4. Library Report.
 - a. Review of library services and vision for the new library.
 - b. Overview of Library Inaugural.
 - c. Book List of year’s past (Provost’s office query).
5. Committee Feedback to the Library; discussion items from Dean McDonald:
 - a. Additional comments on last month’s items.
 - b. ‘Free’ multi-media scholarship on the deep web -- interest among faculty to use in teaching?
 - c. Institutional repositories where faculty can provide direct access to their research -- faculty benefits and their interest?
 - d. ‘How to Get Published’ colloquium in March - topics of interest?
 - e. In tough budget times and likely cuts across the board -- what resources/materials are most critical to faculty? What less so?
6. Further consideration of Library Committee charge & Dean McDonald’s comments.