

MINUTES OF THE LIBRARY SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. Jackson Avenue, M/S UC 43
Fresno, California 93740-8023
Office of the Academic Senate Ext. 2743

September 12, 2008

Members Present: R. Dundas (Chair), M. Barakzai, J. Dussich, M. Gibson,
G. Gray, S. Rocca.

Members Absent: T. Attard (excused), P. McDonald (excused),
K. Robles-Smith (excused), A. Stratemeyer (excused).

The meeting was called to order by Chair R. Dundas at 2:00 p.m. in Science II #114.

1. Minutes. MSC to approve the Minutes of April 11, 2007.
2. Agenda. MSC to approve the Agenda as distributed.
3. Library Construction Update / Library Report.
 - a. The library is on schedule and will open in January 2009.
 - b. A new e-book collection will be available as of this coming week.
4. Library in Transition Update.
 - a. Currently, library staff are scattered around campus.
 - b. Temporary circulation facilities are located in University Center (UC) Room #123. All books were moved from the warehouse into the new library stacks during summer. Patrons page materials at UC 123 for delivery typically within 24 hours or less. This process is running smoothly.
5. Library Opening Activities Committee – Update on opening functions.

The “opening week” activities are now planned for the end of January 2009. They will include separate receptions for major donors, students, faculty, general public, etc. Additional information on the opening events will be forthcoming in a future committee meeting.
6. Discussion of Library Committee goals for the year.
 - a. Filling committee vacancies. Currently the Library committee has three vacancies; the School of Education and both student positions (one undergraduate and one graduate). Bob Dundas will contact Dean Paul Beare to see if Education can find an individual interested in serving on the committee. Likewise, Dundas will contact Associated Students about the student positions.

- b. Review of the committee's charge. At the beginning of Fall 2007, the Library committee reviewed its charge, following a request by the Academic Senate that all committees do so. The Library committee noted several items for modification in the charge. Committee chair Melissa Gibson requested of the Academic Senate a time to present the proposed changes before the AP&P committee. AP&P did not schedule the item on its agenda during the 2007-2008 academic year. When the Library committee undertook the review a year ago, Dean Peter McDonald was relatively new to his position. Chair Bob Dundas suggested that we revisit the original charge and our proposed modifications from Fall 2007, to see if we still agree with the changes, whether additional changes are warranted, etc. This is significant particularly in light of the fact that Dean McDonald now has greater time in his position and may have a different perspective than a year ago. Committee members agreed. Melissa Gibson will email Bob Dundas the original charge and proposed modifications. Bob Dundas will then distribute these documents to the full committee prior to our next meeting.

- c. Library Exhibit Space. The new library will have extensive space available for major exhibits. Many special exhibits, lasting approximately six weeks each, are planned for the library's opening year. Chair Bob Dundas suggested that the Library committee look beyond that time frame and consider exhibits that could feature each college. Melissa Gibson noted that the University's centennial year is approaching in 1911 and that each college has been assigned a month that year, during which attention will be focused on that respective college. The committee discussed the possibility that perhaps each college during its assigned centennial month could have a large exhibit in the library. Committee members agreed that we should continue discussion of this topic in future meetings.

MSC to adjourn at 2:50 p.m.

The next scheduled meeting of the Library Subcommittee is Friday, October 10th, 2008 from 2:00 p.m. – 3:00 p.m. in Science II, room #114.

Agenda.

1. Approval of the Minutes of 9/12/08.
2. Approval of the Agenda.
3. Communications and Announcements.
4. Library Report.
5. Review of committee charge.