

MINUTES OF THE GRADUATE COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. Jackson Avenue, M/S UC 43
Fresno, California 93740-8023
Office of the Academic Senate Ext. 8-2743

April 14, 2009

Members Present: T. Skeen (Chair), S. Brown-Welty, K. Carey, P. English,
G. Kriehn, N.P. Mahalik, Z. Wang, R. Yazdipour.

Members Absent: S. Skelton (excused).

Visitors: Michelle DenBeste (History Department)

The meeting was called to order by Chair Skeen at 2:05 p.m. in
University Center, Room #203.

1. Minutes. MSC to approve the Minutes of 3/24/2009.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
4. a. Dean K. Carey stated the Research Symposium will be held on May 7, 2009 from 1-8:00 p.m. There are approximately 60 proposals for presentations.
b. Chair T. Skeen noted he has been invited to meet with the Executive Committee of the Senate regarding our letter related to (APM 322) Policy on the Assessment of Teaching Effectiveness.
5. Sports Administration Option.
MSC to approve the Sport Administration Option with the following recommendations:
 - a. Develop a time line for implementation of the outcomes measurements in the SOAP,
 - b. Consider including some courses from the MBA program as approved outside courses and that there be more specificity related to the courses that can be taken outside the program, and

- c. Add more internships if possible.
6. History Certificate.

The Chair complimented Dr. DenBeste on how well the proposal was written. Dr. DenBeste stated they are not requiring the GRE because it doesn't seem reasonable for a 12 unit program – they are already teachers, working full-time. They will still need it to get their masters, and at that time they will need the GRE and meet the writing requirements.

They want to offer the program because they have a collaborative grant program with Clovis Unified. Previously the participants did not get any credit for taking the classes, and it seemed prudent to give them some credit for the courses. This program is aimed at teachers who are teaching more history than they thought they would be teaching when they did their credential, and were probably not trained to teach history. Also, this program gives them access to upper level program content and courses.

Dr. DenBeste stated she didn't believe it would detract from their pool of Master's degree students, because students who want to go on for the PhD. will still need their Masters degree. She emphasized this program is for teachers in the field who need more courses related to courses they actually teach. If students want to come into the Masters program after the certificate, they can only transfer 1 course (3 units) into the master's program.

How are they measuring learning outcomes? They are using rubrics to grade papers turned in by the students. Not all outcomes will have rubrics, but each outcomes will be (should be) demonstrated in the final paper submitted by the student. Outcomes were written related to the material that was being covered in each course. Recommendation was made to reword some of the outcomes to reflect what the students were expected to be able to do as a result of the course. Dr. DenBeste stated she is willing to rewrite outcomes wherever it is needed.

When there is no longer a grant (5 years) students will need to do local projects as opposed to going to Washington DC.

MSC to approve the History certificate program with the following recommendation:

Recommendation: Rewrite the learning outcomes to reflect what students are specifically expected to accomplish as a result of their course work.

MSC to adjourn at 2:45 p.m.

The next scheduled meeting of the Graduate Committee is Tuesday, April 28, 2009 at 2:00 p.m. in the University Center, Room #203.

Agenda.

1. Approval of the Minutes of 4/14/09.
2. Approval of the Agenda.
3. Communication and Announcements.
4. Juston Points' Interdisciplinary Proposal (2:20 confirmed).