

MINUTES OF THE ACADEMIC INFORMATION TECHNOLOGY
CALIFORNIA STATE UNIVERSITY, FRESNO
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March 23, 2009

Members Present: O. Benavides (Chair), R. Amarasinghe, J. Cagle,
L. Harding, K. Moffitt, P. Newell, S. Seepersad,
B. Auernheimer, M. Bach, R. Parker.

Members Absent: L. Newlander (excused), D. Nef (excused),
D. Martin (excused), C. Won (excused),
E. Nelson (excused), R. Boes (excused).

The meeting was called to order by Chair Otto Benavides at 1:10 p.m. in the Education Building room # 316.

1. Minutes. MSC to approve the Minutes of March 9, 2009.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.

Chair O. Benavides: The next spring meetings April 13 & 27 and May 11 are in the Education Building #499.

4. (APM 206) Interim Policies and Procedures on Technology Mediated Courses.

This policy proposed revision was posted for review by the Academic Information Technology (AIT) Committee:

http://docs.google.com/Doc?id=dcw839r6_6c5zv8gg5&invite=kntj74

The committee discussed the scope of the policy. The documents currently online at Google Docs are:

http://docs.google.com/Doc?id=dcw839r6_6c5zv8gg5

http://docs.google.com/Doc?id=dcw839r6_8tmbxhrck&hl=en

One idea discussed was having a new committee to review online courses: whether a committee should perform that function vs. the department having the responsibility and authority. L. Harding described one approach: "A university level committee would be constituted to review courses in which web-based technology was substituted for face-to-face class time on a regular basis. The committee would be a subcommittee of Academic Policy & Planning and would be appointed rather than elected. Committee members (and anybody else who is interested) would receive training in the use of the Sloan-C Quality Matters rubric for evaluation of online instruction. The committee would be supported by Digital Campus staff. Existing courses

could be submitted for review by the chair, dean, curriculum committee, or faculty member. New courses would be referred from the curriculum committee. The online instruction review committee would submit its recommendation to the chair, dean, faculty member, and whoever else may have referred the course for approval.” The role of such a group was discussed.

Chair O. Benavides suggested creating an ad hoc writing group to revise the policy for the committee’s consideration. AIT decided to create the ad hoc group: B. Auernheimer, S. Seepersad, J. Cagle (convener), and Chair O. Benavides.

A few specific topics should be considered: Evaluation should be part of the policy.

5. Homepage Redesign.

B. Auernheimer gave an update on the Web Council’s CSU Homepage Redesign project and a similar redesign for the CSUF Foundation.

6. (ATAC) Academic Technology Advisory Committee Update –
Chair O. Benavides.

Chair O. Benavides summarized Academic Technology Advisory Committee (ATAC) has been discussing a document on the rationale for online instruction in the system. Another topic is the Learning Management System (LMS); conceptually LMS perhaps should include learning management “systems,” not just focused on the browser. Some discussion followed on various browsers—Blackboard, Angel, Moogoo, and others. ATAC is also working on security policies: draft documents have been sent to the campuses for review and response (490 responses have been received so far), and this feedback is being considered. A target is to have a set of new policy drafts by end for May, for review over the summer and approval processes in the fall.

Open Questions and Discussion:

Should there be standardization on the forms for approval of faculty taking computers off campus?

7. Old Business.

None.

8. New Business.

None.

MSC to adjourn at 2:30 p.m.

The next scheduled meeting of the Academic Information Technology Committee (AIT) will be on Monday, April 13, 2009 at 1:00 p.m. in the Education Building #499. An agenda will be sent out prior to the meeting.