

MINUTES, UNIVERSITY BUDGET COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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March 5, 2008

Members Present: J. Kus (Chair), N. Bengiamin, J. Constable,  
W. Fasse, A. Parham, T. Wielicki,  
L. Stillmaker (student).

Members Absent: J. Parks (excused), P. Trueblood (excused).

Visitors: M. Botwin, S. Martinez, W. Read, J. Stewart.

The meeting was called to order by Chair Kus at 3:15 p.m. in the University Center, Room #203.

1. Minutes. MSC to approve the Minutes of 2/20/2008.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
  - a. A memo dated 3/4/08, from M. Botwin to Chair J. Kus, regarding Agenda Scheduling, was received. It was noted that the last day to forward items to the Executive Committee for action by the Academic Senate this semester is April 7, 2008.
  - b. A memo, dated 2/27/08, from M. Caldwell to Chair Kus, regarding a Proposal for New Degree Major Program - Bachelor of Science (B.S.) in Athletic Training, was received. Agenda item for 3/12/08.
  - c. A memo, dated 2/27/08, from M. Caldwell to Chair Kus, regarding Proposed Changes in the College of Engineering, was received. Agenda item for 3/12/08.
  - d. Chair Kus indicated that he has been in contact with B. Cuellar, representing a subcommittee of the Council of Deans, regarding possible changes to the New Budget Allocation Model. Agenda item for 3/12/08.
  - e. Chair Kus reported that he had recently met with Provost Echeverria regarding the California Budget Crisis and its effects on the CSU and Fresno State budgets. More information and better data should be available in the near future. This item will be placed on a future agenda (as soon as more information is available).

- f. M. Botwin noted that there will be a campus-wide budget forum in the Satellite Student Union at 11:00 AM on March 13th.
4. New Business.  
  
There was none.
5. Mandatory Travel Insurance.

S. Martinez and J. Stewart met with the committee to discuss the issue of travel insurance for foreign travel. T. Wielicki had brought this item to the committee's attention as a result of the recent experience of several faculty members in the Craig School of Business. S. Martinez noted that the insurance is NOT mandatory when travel is funded by the university, but that since the insurance is relatively inexpensive and provides a variety of coverages (liability, medical, repatriation, etc.) It might be worthwhile for anyone traveling abroad. J. Stewart noted that when foreign travel is funded by grants through the Foundation, coverage IS mandatory. Committee members noted that it might be useful if BulletinBoard and the deans/associate and deans/departments chairs listserves were used to disseminate information about the insurance programs and how and when the purchase of coverage is required.

MSC to adjourn at 4:11 p.m.

The next scheduled meeting of the University Budget Committee will be Wednesday, March 12, 2008 at 3:00 p.m. in the University Center # 203.

Agenda.

1. Approval of Minutes of 3/5/2008.
2. Approval of Agenda.
3. Communications and Announcements.
4. New Business.
5. Possible Revisions to New Budget Model.
6. Bachelor of Science in Athletic Training.
7. Proposed Changes in the College of Engineering.