

MINUTES, UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 North Jackson, M/S UC43
Fresno, California 93740-8023
Office of the Academic Senate
Ext. 8-2743

January 16, 2008

Members Present: J. Kus (Chair), N. Bengiamin, J. Constable,
W. Fasse, J. Parks, P. Trueblood, T. Wielicki,
L. Stillmaker (student).

Members Absent: A. Parham (excused).

Visitors: M. Botwin, C. Matson, C. Moffitt, J. Waayers.

The meeting was called to order by Chair Kus at 3:20 p.m. in the University Center, Room #203.

1. Minutes. MSC to approve the Minutes of 12/12/2007.
2. Agenda. MSC to amend the Agenda to add a new item #6, Budget Analysis Guidelines.
3. Communications and Announcements.
 - a. J. Kus noted that Sharon Briscoe has been appointed to serve as Budget and Treasury Manager.
 - b. An email from P. Trueblood, dated 1/7/08, regarding the meeting time of the committee, was received. The committee discussed its meeting time for the Spring Semester and agreed to delay the start of the meeting to 4:00 p.m. on occasion to better suit the needs of one of the members. P. Trueblood agreed to provide a schedule of when such changes might be necessary.
 - c. There was a wide-ranging discussion of California's budget problems as they might affect the CSU and, specifically, our campus. It was noted that cancellation of the planned enrollment increase will partially offset the budget shortfall. A number of questions were raised; it appears that it is too early to tell exactly how the campus will be affected. It is clear, however, that the campus will need to cover increased costs for compensation, fringe benefits, utilities, and the like next year.
4. New Business.

There was none.

5. Risk Management Pool.

C. Matson discussed various aspects of the Risk Management Pool that provides for insurance coverage for the campus. She noted that we have a \$100,000 deductible (per incident) and that, above that amount, claims up to one million dollars are covered by the Risk Management Authority (which is comprised of all CSU campuses). Amounts of claims between one and five million dollars are covered by "SELF" (the School Excess Liability Fund, made up of K-12 districts and public higher education units), coverage between five and ten million dollars is from private sector agencies, as is coverage between ten and 45 million.

It was noted that recent court decisions should not greatly effect the rates that we pay into the Risk Management Pool. An increase of perhaps ten percent is expected for the liability portions of our payments into the pool (total payment each year amounts to about four million dollars, for all types of coverage, and no specific figures were available for the liability portion of that coverage). Additional information on this topic should be available by the next meeting.

6. Budget Analysis Guidelines.

J. Kus noted that he had met briefly with D. Dickerson and D. Nef earlier in the week to discuss the format of questions that the University Budget Committee has requested related to the budgets of proposed new programs. For several years, the committee has used a set of guidelines that were first prepared by P. Amaral and R. Abhold. After discussion, it was agreed that these questions should not be changed and that new programs in the future should use the same set of guidelines. J. Waayers agreed to prepare an EXCEL spreadsheet that might assist in the preparation of answers to the various questions. J. Kus agreed to communicate the committee's position on this matter to D. Dickerson and D. Nef.

Adjourn: 4:00 p.m.

The next scheduled meeting of the University Budget Committee will be Wednesday, January 23rd, 2008 at 4:00 p.m. in the University Center # 203. An agenda will be distributed prior to the meeting.

Agenda.

1. Approval of Minutes of 1/16/2008.
2. Approval of Agenda.
3. Communications and Announcements.
4. New Business.
5. Risk Management Pool.
6. Advancement (pending contact with P. Smits).