

MINUTES OF THE STUDENT AFFAIRS COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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Office of the Academic Senate  
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September 19, 2007

Members Present: C. Edmondson (Chair), C. Coon, A. Fiala,  
K. Fugelsang, G. Gechter, D. Helsel, F. Padilla.

Members Absent: M. Lowe (excused).

Visitors: None.

The meeting was called to order by Chair Edmondson, at 10:05 a.m., in the University Center, Room # 203.

1. Minutes: MSC to approve the Minutes of 9/5/2007.
2. Agenda: MSC to approve the Agenda as distributed.
3. Communications and Announcements.
  - a. Safari Day today. Safari Day includes the Student Affairs Fair, resources and information. Various incentives include food, drawings and fee waivers. Last year 1300 students attended.
  - b. The date for the National Depression Screening day has been changed to 10/18/07.
  - c. Ethics Center – A. Fiala.

Last week, Ida Jones – Focus on Academic Integrity.  
Next week, J. Schmidtke, (Chair –Professional Development)  
“Whistle-Blowing”.

- [csufresno.edu/ethics](http://csufresno.edu/ethics) center
- More info to go on web site.
- Web streaming video of talks.

Next Semester (Spring 08), the series will focus on Science & Ethics.

4. Guest to Discuss Policy on Course Syllabi and Grading (APM 241) & Assignment of Grades (APM 242).

a. Discussion of APM 241.

Report from Chair Edmondson on consultation with M. Botwin, (Chair Academic Senate). Impetus for revision was to make sure syllabi are compliant with American Disabilities Act (ADA).

Comments.

- Policy Implementation.
- Need for feedback from Disabled Student Services.
- Need to understand changes from previous policy.

Action.

- C. Coon will discuss the policy with C. Snee before the next meeting.
- Chair Edmondson will consult with Academic Policy and Planning (AP&P) to identify the nature of changes.

b. Discussion of APM 242.

Comments.

- Consensus that the policy is reasonable and that we have no recommendations for revision.
- Discussion of history of due dates for grades noted the impetus for date change was to facilitate the identification and notification of disqualified students.
- Faculty should be mindful of consequences to students of late grade postings.

Action.

- Chair Edmondson will draft a memo to the Executive Committee summarizing our discussion.

5. Guest to Discuss Background Check and Harassment and Discrimination Policy.

- a. Background check policy was deferred to next meeting.

b. Harassment and Discrimination Policy.

Chair Edmondson reported communication with B. Tsukimura, (Chair-Personnel Committee), regarding the Personnel Committee review.

Comments.

- Student complaints filed in Human Resources. Student Affairs may be more appropriate.
- Confusion about the policy. Is it Harassment and Discrimination Policy or is it only a Harassment Policy?
- Are there other campus discrimination policies?
- Why does this document “supersede all prior policies addressing discrimination”?
- Discrimination definitions and procedures aren’t specified in the document.

Focus of committee work.

- Priority is section two “Students”.
- May need to consult with administration and Academic Affairs about student procedures.
- Probably should send to university lawyers.

Action.

- Invite M. Botwin, (Chair – Academic Senate), to the next meeting to clarify our confusions.

6. Student Communication Forum.

Deferred to the next meeting.

7. Other.

Facilities & Campus Environment Liaison Committee (FACEL) Report – FACEL did not have a quorum on 9/5/2007. Issues identified in the previous Student Affairs Committee meeting will be presented to FACEL later today.

MSC to adjourn at 12:00 p.m.

The next scheduled meeting of the Student Affairs Committee is Wednesday, October 3, 2007 at 10:00 am in the University Center, Room # 203.

## Agenda.

1. Approval of Minutes of 9/18/2007.
2. Approval of Agenda.
3. Communications and Announcements.
4. Harassment and Discrimination Policy. Guest – M. Botwin (Chair-Academic Senate)
5. Policy on Course Syllabi and Grading (APM 241)
6. Policy on Assignment of Grades (APM 242).
7. FACEL Report.
8. Background Check Policy – Initial Discussion.