

PROFESSIONAL DEVELOPMENT SUBCOMMITTEE MINUTES
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 North Jackson, M/S UC43
Fresno, California 93740-8023
Office of the Academic Senate
Ext. 8-2743

December 10th, 2007

Members Present: J. Schmidtke (Chair), K. Ayotte, R. Bohlin,
K. Howard, J. Moore, C. Sham Choy, V. VanVleck.

Members Absent: A. Alexandrou, G. Kriehn S. Miller,
J. Redd Williams (excused), F. Ringwald.

The meeting was called to order by Chair Schmidtke at 10:12 a.m. in the University Center, Room 202.

1. Minutes. MSC to approve the Minutes of 11/5/2007 with the following amendments: Correction of members present and meeting time.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
 - a. Senate – None.
 - b. Center for Enhancement of Teaching & Learning (CETL).
 - Instructional enhancement mini-grants: 8 proposals received, 6 Subcommittee members served as volunteer reviewers.
 - Partners in Excellence peer coaching.
 - Led by L-Jay Fine.
 - 18 cross-disciplinary participants will provide informal feedback on teaching to others of same rank.
 - Ensuring Access through Collaboration and Technology (EnACT) and Accessible Technology Initiative (ATI) programs to enhance instructional access for students with disabilities are offering faculty training in universal design for courses.
 - Regional Conference on Excellence in Teaching and Learning.
 - Friday, March 28, 2008.
 - Amy Driscoll will deliver keynote address.
 - Workshops with Driscoll will be held outside of the conference.
 - CETL is coordinating with Chris Fiorentino to include the Service Learning Center.

- University is moving forward with implementation of learning communities.
 - Teaching, Learning, and Technology Certificate Program has averaged 15-16 participants per workshop and will continue.
 - CETL is partnering with Digital Campus to incorporate media in courses and make media available online.
- c. Carnegie Foundation.
- C. Sham Choy will email subcommittee members with latest updates.
4. Ongoing Business.
- a. Off-year Retention Tenure & Promotion (RTP) process – G. Kriehn is not present to discuss his report.
- b. Family/child care support for faculty – Recommendations may have to be delayed until after results of recent family policy satisfaction survey are available.
5. New Business.
- a. Meeting time – Chair Schmidtke would like to keep second Monday of each month. Subcommittee members should email Chair Schmidtke their schedules.
- b. Need for policies and assistance for students who are returning veterans.
- Following some discussion, Chair Schmidtke will begin exploring options with Academic Senate and Office of Student Services.

MSC to adjourn at 11:00 a.m.

The next scheduled meeting of the Professional Development Subcommittee will be at the call of the Chair.

Agenda.

1. Approval of the Minutes of 12/10/2007.
2. Approval of the Agenda.
3. Meeting time for Spring Semester.
4. Communications and Announcements.
Reports.
 - a. Academic Senate.
 - b. Center for the Enhancement of Teaching and Learning (CETL).
 - c. Carnegie Foundation.
5. On-Going Business.
 - a. CETL Conference.

- b. RTP Process Recommendations.
 - c. Family Friendly Policies.
6. New Business.
- a. Leadership Minor.