

PROFESSIONAL DEVELOPMENT SUBCOMMITTEE MINUTES
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 North Jackson, M/S UC43
Fresno, California 93740-8023
Office of the Academic Senate
Ext. 8-2743

October 8, 2007

Members Present: J. Schmidtke (Chair), A. Alexandrou, R. Bohlin,
K. Howard, J. Moore, C. Sham Choy, V. Van Vleck.

Members Absent: K. Ayotte (excused), G. Kriehn, S. Miller,
J. Redd Williams, F. Ringwald.

The meeting was called to order by Chair Schmidtke at 10:00 pm in the University Center, Room 202.

1. Minutes. MSC to approve the Minutes of 9/12/2007.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
 - Faculty Survey Results: Top Priorities:
 1. Attendance at professional meetings.
 2. Release time for research.
 3. Incorporating technology into teaching.
 - Committee's Suggestions to Provide:
 1. Professional Support.
 - a. Workshops.
 - b. Assistance in attaining grants to attend workshops and conferences.
 2. Research Support.
 - a. Library liaison...familiarity with new databases etc.
 - b. Faculty associate specifically for assistance with research...provide release time© Setting up research groups.
 - d. Encourage Deans to consider making opportunities available to faculty.
 - e. J. Schmidtke will write letter to Personnel committee requesting support for faculty to engage in grant writing which would result in more money for schools.

f. R. Bohlin will contact Provost and J. Redd-Williams to give heads up on this discussion.

- Reports.

- A. Senate.

- 1. No update.

- B. Center for Enhancement of Teaching & Learning (CETL).

- 1. Spring Conference.

- R. Bohlin will explore with C. Fiorentino a possible theme for the conference: Engaged learning/Service Learning.

- 2. Search for Admin Assistant in CETL.

- Ongoing.
 - Request for committee members to be on search committee.

- 3. One on One Consultation for Faculty re: Teaching Skills.

- Voluntary activity...faculty needing assistance will approach the consultant.
 - Currently exploring types of support to be given (eg. videotape feedback).

- 4. Family Survey.

- Committee to remind faculty in respective Schools to complete survey sent out by J. Redd-Williams.

MSC to adjourn at 10:55p.m.

The next scheduled meeting of the Professional Development Subcommittee will be Monday, November 5, 2007 at 10:00 a.m. in the University Center, Room # 203.

Agenda.

1. Approval of the Minutes of 10/8/2007.
2. Approval of the Agenda.
3. Communications and Announcements.

Reports.

- a. Academic Senate.
- b. Center for the Enhancement of Teaching and Learning (CETL).
- c. Carnegie Foundation.
4. On-Going Business.
 - a. CETL Conference.
 - b. Technology Fellows.
 - c. Focus Group.
5. New Business.