

PROFESSIONAL DEVELOPMENT SUBCOMMITTEE MINUTES  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5240 North Jackson, M/S UC43  
Fresno, California 93740-8023  
Office of the Academic Senate  
Ext. 8-2743

September 12, 2007

Members Present: J. Schmidtke (Chair), A. Alexandrou, R. Bohlin,  
K. Howard, J. Moore, C. Sham Choy, V. Van Vleck.

Members Absent: K. Ayotte (excused), M. Calvarese, G. Kriehn, S. Miller,  
B. Ramsdale, J. Redd Williams (excused), F. Ringwald,  
V. Vang.

The meeting was called to order by Chair Schmidtke at 12:00 pm in the  
University Center, Room 202.

1. Minutes. MSC to approve the Minutes of 4/18/2007.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
  - Introductions – new and returning members.
  - New schedule – committee will meet every second Monday from 10-11.
  - Reports.

A. Senate.

1. Academic Technology Initiative (ATI) – to address needs (e.g. scanning, typing) of students especially students with disabilities.
2. Faculty needs to put in textbook orders earlier.
3. Policy being discussed in Senate.

B. TLT.

1. Workshop – Universal Design for Learning (Emiliano Ayala – Sept 18).
    - Accessibility issues (not just visual but also those with injuries, on medication, or unable to focus).
  2. Summer Institute was held for faculty.
    - Will help train new faculty (Peers in Instructional Excellence).
  3. Two new hires in Center for Enhancement of Teaching & Learning (CETL) – Technology Fellows – Ida Jones and L.J. Fine.
    - Will work with Chris Fiorentino in Service Learning and Rich Berrett.
  4. Funding from Provost to hire 5 faculty associates.
    - Interviews are currently ongoing.
    - Working with Chancellor’s office.
  5. ITL
    - Technology support for all campuses; ‘Teaching Professor’ – free for Fall 2007 for all faculty (online discussion).
  6. Text book – Ken Baines: *What the best college teachers do* – Roy Bohlin has copies which can be obtained if departments request them.
4. On-Going Business.
- A. Changes in faculty evaluation.
    - Form being redesigned.
    - Temporary suspension of peer evaluations being discussed at Academic Senate (proposal being drafted).
  - B. Academic Policy Manual description/criteria for CETL is currently under revision (consideration of current and future goals).
  - C. Technology Fellows.
    - Ida Jones will be invited to the next meeting.
5. New Business.
- A. CETL conference
    - Holding two possible dates (last Friday in March and first Friday in April).
  - B. Faculty needs survey.
    - J. Schmidtke will send out results by next meeting.
  - C. One-on-one consultation (mainly focused on teaching) for faculty.

- Not to be included in personnel record.
- Possibly need some assistance with mentoring.
- Concern was raised about late return of student evaluations to faculty.
- J. Schmidtke will draft a memo and send out to committee members before sending forward to Academic Senate.

MSC to adjourn at 12:55p.m.

The next scheduled meeting of the Professional Development Subcommittee will be Monday, October 8, 2007 at 10:00 a.m. in the University Center, Room # 203.

Agenda.