

MINUTES OF THE GRADUATE COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. JACKSON AVENUE, M/S UC43
Fresno, California 93740-8023

Office of the Academic Senate
Ext. 8-2743

February 05, 2008

Members Present: M. Perez (Chair), S. Brown-Welty, D. Dickerson,
T. Dull, G. Kriehn, N. Mahalik, T. Skeen,
R. Yazdipour, Z. Wang.

Members Absent: C Barnes (Student).

The meeting was called to order by Chair Perez at 2:05 p.m. in the
University Center, Room #203.

1. Minutes: MSC to approve the Minutes of 01/29/08.
2. Agenda: MSC to approve the Agenda as distributed.
3. Communications and Announcements.
 - a. Chair Perez reported on his meeting with the Executive Committee of the Academic Senate on the Task Force on Graduate Culture. The request has received first reading and a few friendly amendments were offered including a sunset provision for the task force of May 2009 and increasing the number of students appointed to said task force.
 - b. Dean Dickerson announced a workshop being prepared for faculty on international admissions.
 - c. Chair Perez announced that the terms of the two Graduate Committee members Dr. Tom Dull and Dr. Miguel A. Perez will expire at the end of the current academic year.
 - d. Dean Dickerson distributed and discussed the academic performance including Grade Point Average (GPA) and units of individual Provost Graduate Scholarship recipients.
 - e. Dean Dickerson distributed a handout listing activities sponsored by the Division of Graduate Studies during the next few months.

- f. Chair Perez distributed (APM 223) Interim Standard for Continuation and Procedures for Termination of a Graduate Program which will be discussed in the next meeting.
4. Discussion of Graduate Admission Policies and Procedures.

The committee reflected on the discussions with staff from domestic and international admissions. Based on those discussions the following recommendations will be forwarded to the appropriate staff.

- a. The current system of accessing the scanned graduate transcripts through STARS Systems is inefficient, ineffective and time consuming. The committee recommends the Graduate Admissions Office to develop a PDF-based central repository system which can be accessible by all graduate faculty members.
- b. The committee recommended a simplification of the electronic admission process currently used by graduate coordinators. Based on concerns expressed by program coordinators it would be useful to have a single screen (or electronic file) which offers links to academic transcripts, admission decision, CSUMentor applications, etc. This would decrease the multiple screens, layers, and time employed in the admission of graduate students to individual programs.

MSC to adjourn at 3:03 p.m.

The next scheduled meeting of the Graduate Committee is Tuesday, Feb. 12, 2008 at 2:00 p.m. in the University Center, Room #203.

Agenda.

1. Approval of Minutes 02/05/2008.
2. Approval of the Agenda.
3. Communications and Announcements.
4. Discussion on International Admissions.
5. Discussion on Interim Standards for Continuation and Procedures for Termination of a Graduate Program (APM 223).