

THE MINUTES OF THE EXECUTIVE COMMITTEE
OF THE ACADEMIC SENATE
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October 1, 2007

Members Present: Mike Botwin, Jacinta Amaral, Michael Caldwell, Jeronima Echeverria, Manuel Figueroa, Harald Schweizer, Russel Statham (student)(excused), President Welty, Lynn Williams.

Visitor: S. Hayes.

The meeting was called to order at 3:04 p.m. by Chair Botwin in the University Center, Room #203.

1. Minutes. MSC to approve the Minutes of 9/10/07.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements. (Anyone wishing a copy of the items distributed or discussed, please contact the Academic Senate Office).

Action Items

- A. A memorandum (9/6/07) from Dr. Robert Hudgens, Director International Programs to Michael Botwin, Chair, Academic Senate, re: Nominations for Campus Representative to serve on the CSU Academic Council for International Programs (ACIP) was received.

Executive Session Today

- B. A memorandum (9/10/07) Jeri Echeverria, Provost and Vice President for Academic Affairs, to Michael Botwin, Chair, Academic Senate, re: Appointment of one or two faculty member to serve on a Work Group for Grants and Research Advisory Board (GRAB) was received.
Executive Session Today

- C. A memorandum (9/18/07) from Miguel A. Perez, Chair, Graduate Committee, to Michael Botwin, Chair, Academic Senate, re: Early Childhood Degree Program Name Change, was received.

Executive Committee Agenda, 10/8/07

- D. A memorandum (9/18/07) from Miguel A. Perez, Chair, Graduate Committee, to Michael Botwin, Chair, Academic Senate, re: Graduate Student Petitions Committee (APM 248), was received.

Executive Committee Agenda, 10/8/07

- E. An email (9/20/07) sent on behalf of Barry Pasternack, Chair, Academic Senate CSU, to Senators/Campus Senate Chairs, re: Draft #3 – Proposed Revision of CSU Academic Policies on Course Credits: Incompletes, Withdrawals, and Repeats, was received.

See item 4 on today's Agenda

- F. A memorandum (9/24/07) from James Kus, Chair, University Budget Committee, to Michael Botwin, Chair, Academic Senate, re: Community College Governance Initiative, was received.

Executive Committee Agenda, 10/8/07

- G. A memorandum (6/18/07) from John D. Welty, President, to Michael Botwin, Chair, Academic Senate, re: Policy on the Ordering of Accessible Instructional Materials, was received.

See item 6 on today's Agenda

- H. A memorandum (9/28/07) from Committee Members, Academic Policy & Planning Committee to Michael Botwin, Chair, Academic Senate, re: Special Major for a Bachelor of Arts Degree Policy (APM 203), was received.

Executive Committee Agenda, 10/8/07

Information Items

- I. Jacinta Amaral announced that the Statewide Academic Senate will meet on October 12, 2007.

4. Draft #3 – Proposed Revision of CSU Academic Policies on Course Credits: Incompletes, Withdrawals, and Repeats.

The Committee discussed several components of the proposal. A suggestion was made to ask Dennis Nef for a comparison chart with regard to current and proposed practices. It was suggested to invite Paul M. Oliaro, Vice President for Student Affairs (member of the statewide task force) to the next meeting.

Executive Committee Agenda, 10/8/07

5. Interim University Policy on Video Monitoring and Surveillance Activities (APM 648).

MSC to send the Interim University Policy on Video Monitoring and Surveillance Activities (APM 648) to the Academic Senate to adopt as a permanent policy following legal advisement.

6. Policy on the Ordering of Accessible Instructional Materials.

MSC to send the Policy on the Ordering of Accessible Instructional Materials to Academic Policy & Planning (AP&P), Students Affairs Committee and President's Task Force on Disabilities for review and response.

4. Executive Session.

MSC to move into Executive Session to discuss personnel matters. (3:28 p.m. - 3:38 p.m.)

5. Returned to Open Session. (3:38p.m.)

MSC to forward the following recommendations for committee vacancies:

CSU Academic Council for International Programs (ACIP)
Denise Blum (Curriculum and Instruction)

Work Group for Grants and Research advisory Board (GRAB)
Athanasios Alexandrou (Plant Science)

MSC to adjourn at 3:40 p.m.

The next meeting of the Executive Committee will be announced and an Agenda will be distributed prior to the meeting.

Submitted by:

Michael Caldwell
Recording Secretary
Academic Senate

Approved by:

Michael Botwin
Chair
Academic Senate