

MINUTES OF THE ACADEMIC POLICY & PLANNING COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
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March 22, 2007

Members Present: F. Harmsen (Chair), J. Henson, W. Loscutoff,
J. Mullooly, S. Moore, D. Nef, S. Sailor,
R. Raya-Fernandez.

Members Absent: None.

The meeting was called to order by Chair Harmsen at 2:25 p.m. in the University Center, Room #203.

1. Minutes. MSC to approve the Minutes of 3/1/2007.
2. Agenda. MSC to approve the Agenda as amended to add a new # 7 "Policy on Adding and Dropping Classes (APM 231) and a new # 9 "Homework". APM 242 was renumbered as item # 8.
3. Communications and Announcements.

There were no communications or announcements.
4. Approval of the Academic Calendar.

Approved the Academic Year at a Glance reviewed during the previous meeting.
5. Academic Information Technology Subcommittee - Review Charge.

J. Cagle and O. Benavides from the Academic Information Technology Subcommittee discussed their proposal.

Approved the Academic Information Technology Subcommittee policy with one minor change.
6. Policy on Course Syllabus and Grading (APM 241).

Discussed changes to Policy on Course Syllabi and Grading.

The policy was sent back for further revisions. It was suggested that the authors disambiguate the grading and syllabi policies.

7. Policy on Adding and Dropping Classes (APM 231).

MSC to modify this document to include [on point 13],
“adding and dropping classes, cheating and plagiarism
and honor code”.

8. Policy and Procedures on Assignment of Grades and Policy and
Procedures Reviewing and Appealing Assigned Grade (APM 242).

Approved changes to Policy and Procedure on Assignment of
Grades (APM 242). The policy was returned to the authors with
suggested modifications.

Invited D. Nef to draft a combined version of APM 241 and APM
242.

9. Homework.

Read Interim Policy APM 502 and APM 504.

Meeting adjourned at 3:45 p.m.

The next scheduled meeting of the Academic Policy and Planning
Committee is Thursday, March 29, 2007 at 2:15 p.m. in the University
Center, Room #203.

Agenda.

1. Approval of the Minutes of 3/22/2007.
2. Approval of Agenda.
3. Communications and Announcements.
4. Interim Policy on Cost Share/Match (APM 502).
5. Interim Policy on Effort Reporting for Research and Sponsored
Programs (APM 504).