

## **UNDERGRADUATE CURRICULUM SUBCOMMITTEE**

The Undergraduate Curriculum Subcommittee is a Standing Subcommittee of the Academic Policy and Planning Committee (AP&P). The Subcommittee consists of one faculty member from each school, the University Librarian or designee (non-voting), the Vice President for Academic Affairs (VPAA) or designee, and two students.

The Subcommittee's area of concern includes the following:

1. Review of campus curriculum policy and procedures to ensure campus compliance with system wide curriculum policy.
2. Initiation of new or revised undergraduate curriculum policy for substantive review by AP&P.
3. Review of new departmental and inter-departmental academic program proposals in light of existing undergraduate curriculum policy in order to recommend operational decisions to the VPAA. This review will include appropriate consultation with any department and existing academic programs which may be affected by the proposals.
4. Development of procedures for the submission of new courses. These procedures will include appropriate consultation with any departments and academic programs which might be affected by the new course proposals.
5. System wide review on five-year cycles of undergraduate academic programs as part of an on-going Academic Master Plan Program Review, with recommendations to the VPAA as appropriate.
6. Review of articulation agreements with community colleges including the making of recommendations to the VPAA as appropriate.
7. Five-year cyclic University-wide review of:
  - a. topics course designations
  - b. catalog course descriptions
  - c. courses for which credit/no credit is appropriate
  - d. lower division and upper division course designations

- e. courses appropriate for non-baccalaureate credit
- f. major and minor requirements
- g. course prerequisites
- h. course duplication
- i. other matters as deemed appropriate by AP&P or by the VPAA following consultation with AP&P.

The Academic Policy and Planning Committee (AP&P) is the final policy-recommending committee for the Academic Senate, but any alterations by AP&P to policy recommendations coming from the Subcommittee will normally take place only after appropriate consultation by AP&P with the Subcommittee. Appropriate consultation here means that in the event AP&P wishes to alter policy recommendations coming from the Subcommittee, AP&P or its assigned representatives will meet with the Subcommittee to present AP&P's proposed changes and to hear the Subcommittee's views on those proposals. AP&P will then reconvene to reconsider its proposed changes in light of the Subcommittee's views before AP&P forwards its final recommendation to the Academic Senate.