**UNDERGRADUATE ACADEMIC PROGRAM REVIEW**

**SUBCOMMITTEE MINUTES**

Wednesday, February 20, 2019

**PRESENT:** X. Fu, D. Law, F. Nelson, M. Nogin

**ABSENT:** T. Garcia (excused), D. Kemp (excused), R.M. Kuhn (excused)

**GUESTS:** None

The meeting was called to order by M. Nogin at 4:00 p.m. in the Thomas Building #117.

**1. MINUTES**

 \_X\_ MSC to approve the minutes of December 12, 2018

\_ \_ MSC to amend the minutes of December 12, 2018

**2. AGENDA**

\_X\_ MSC to approve the agenda as distributed

\_\_\_ MSC to approve the agenda as amended

**3. COMMUNICATIONS AND ANNOUNCEMENTS**

Committee composition. One member is on sabbatical leave, one member has been appointed by mistake. No student representatives are currently appointed. Dr. Fu will contact JCAST and ASI, and Dr. Nogin will contact COSS to request representatives.

**4. OLD BUSINESS**

Status of request for additional documentation for Athletic Training B.S. program review. We received one additional document but some information that we typically consider is still missing.

**5. NEW BUSINESS**

The committee discussed reviewing accredited programs in abbreviated format. Dr. Fu will send the committee a list of required questions for abbreviated reviews so that the committee can create a template and process for their review.

MSC to adjourn at 4:35 p.m.

The next meeting of the Undergraduate Academic Program Review Subcommittee will be on February 27, 2019 at 4:00 PM in HAAK 4164.

 1. Approval of Minutes of February 20, 2019

 2. Approval of Agenda of February 27, 2019

 3. Communications and Announcements

 4. Old Business

 none

 5. New Business

 a. Social Work B.S. program review

Minutes submitted by M. Nogin