

Section 1. THE ACADEMIC SENATE

The Academic Assembly shall elect an Academic Senate to which it shall delegate the power of the Academic Assembly, and the concomitant responsibilities for carrying out its duties. Any action of the Academic Senate may be reviewed at a general meeting of the Academic Assembly.

Section 2. MEMBERSHIP OF THE ACADEMIC SENATE

A) *Ex-Officio Members*

1. Ex-Officio Members

- a) The Delegates to the Statewide Academic Senate, California State University
- b) Two student representatives chosen in the previous spring semester by the Associated Students for overlapping two-year terms.

2. Non-Voting Ex-Officio Members

- a) President of the University
- b) Provost and Vice President for Academic Affairs
- c) Chairs of the Senate Standing Committees not already Academic Senators
- d) Dean of Student Affairs.
- e) Substitute Senators elected by the departments of the Chair and Vice Chair of the Academic Senate. Serving for the duration of the term of the Chair and Vice Chair of the Academic Senate.

B) *Elected Members*

1. Three (3) University-wide Senators elected by the Academic Assembly for overlapping three-year terms.

2. Determination of subdivisions for purposes of representation.

- a) Each department or service area recognized by the President shall be entitled to representation in the Academic Senate.
- b) For the purpose of deciding representation, a member of the Academic Assembly shall be a member of only one department, program or service area.

3. Representation in the Academic Senate shall be determined as

follows:

- a) A department, program or service area composed of 25 or fewer members of the Academic Assembly shall be entitled to one Senator.
- b) A department, program or service area composed of 26 or more members of the Academic Assembly shall be entitled to two Senators.
- c) Representation shall be based on the total number of permanent and full-time temporary members of the Academic Assembly in a department, program or service area.
- d) A Senator shall represent only one constituency as described above.

Section 3. RESPONSIBILITIES OF THE CHAIR OF THE ACADEMIC SENATE

- A) The Chair shall be the liaison between the University President and Provost and the Academic Senate.
- B) The Chair of the Academic Senate is responsible for initiating and coordinating the work of the Academic Senate.
- C) The Chair shall preside at the meetings of the Academic Senate.
- D) The Chair shall also be the Chair of the Executive Committee of the Academic Senate.

Section 4. DUTIES OF THE ACADEMIC SENATE

The Academic Senate shall perform the duties of the Academic Assembly specified in Article I, Section 6.

Section 5. POLICY CONSULTATION AND RECOMMENDATIONS

- A) "The variety and complexity of the tasks performed by institutions of higher education produce an inescapable interdependence among governing board, administration, faculty, students and others. The relationship calls for adequate communication among these components and full opportunity for appropriate joint planning and effort."¹ The deliberative process of consultation is therefore required. Meaningful consultation from initial formulation through final determination of policy and procedures, consists of thoughtful deliberation and presentation of facts and opinions leading to consensus or agreement.
- B) To achieve optimum communications, consultation and cooperation within the University, responsibilities of Academic Senate Standing Committees shall include:

¹ STATEMENT ON GOVERNMENT OF COLLEGES AND UNIVERSITIES, 1966
AAUP POLICY DOCUMENTS AND REPORTS, 1973 EDITION.

1. Formulation of policy recommendations in consultation with the Administration;
 2. Development of procedures that accompany policy recommendations in consultation with the Administration;
 3. Consultation with the Administration on the implementation of policy;
 4. Consultation with the Administration on other appropriate matters;
 5. Consultation with other Academic Senate Standing Committees as appropriate; and
 6. Consultation with the Council of Deans as appropriate.
- C) Policy recommendations or reports, except as defined in Section 8.C, emanating from Academic Senate Standing Committees, Subcommittees, task forces or ad hoc committees shall be forwarded to the Academic Senate for appropriate review and approval before submission to the President for final action

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