Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

March 20, 2019

Members Present: Steven Hart (Chair), Balaji Sethuramasamyraja, Corey Whitehead, Hwan Youn, Qin Fan, Fayzul Pasha, Hollianne Marshall, Jim Marshall (Ex-officio)

Members Excused: Kammi Sayaseng

Members Absent:

Guests:

Meeting began at 10:04 AM in Thomas 117.

1. Approval of the Minutes of 3/6/19- MSC Approve
2. Approval of the Agenda- MSC Approve
3. Communications and Announcements
	1. Jim Marshall shared that the Graduate Committee is reviewing revisions to the university syllabus policy regarding course policy items.
4. Old Business
	1. Item #44 New Graduate Course Request - MUS 285
		1. MSC to approve pending revisions to Dr. Marshall
		2. Required Revisions
			1. Course syllabus prerequisites should match the catalog (#45)
			2. Grading scale should be revised to include language “equal to” for each of the letter grade/point indicators
		3. Suggested Revision
			1. Use current university policies from syllabus template
	2. Item #45 Catalog Statement Revision Request – MUSIC
		1. MSC to approve pending revisions to Dr. Marshall
		2. Required Revisions
			1. Catalog prerequisite should match the syllabus (#44)
	3. Item #46 Graduate Course Change Request - CSDS 202
		1. MSC to Approve
		2. Suggested Revisions
			1. Revise learning outcomes to reflect deeper graduate level expectations
			2. Include university policies from syllabus template (Learning Center, Support Net)
	4. Item #47 Graduate Course Change Request – CSDS 215
		1. MSC to Approve
		2. Suggested Revisions
			1. Revise learning outcomes to reflect deeper graduate level expectations
			2. Include university policies from syllabus template (Learning Center, Support Net)
	5. Item #49 New Graduate Course Request- CM 220
		1. MSC to approve pending revisions to Dr. Marshall
			1. Required Revisions
				1. Include table of assignments and points/percentage
				2. Include all assignments in tentative course schedule
				3. Revise make-up/absence policy to reflect APM 232
				4. Replace Blackboard with Canvas or generic Learning Management System (LMS)
			2. Suggested Revisions
				1. Elaborate on I/T/U in student/course outcomes
				2. List prerequisite as admission to MS Construction Management program
				3. Include university policies from syllabus template (Learning Center, Support Net)
	6. Item #50 New Graduate Course Request- CM 230
		1. MSC to approve pending revisions to Dr. Marshall
			1. Required Revisions
				1. Include table of assignments and points/percentage
				2. Include all assignments in tentative course schedule
				3. Revise make-up/absence policy to reflect APM 232
				4. Replace Blackboard with Canvas or generic Learning Management System (LMS)
			2. Suggested Revisions
				1. Elaborate on I/T/U in student/course outcomes
				2. Include university policies from syllabus template (Learning Center, Support Net)
5. New Business
	1. Item #51 New Graduate Course Request- CM 240
		1. MSC to approve pending revisions to Dr. Marshall
			1. Required Revisions
				1. Include table of assignments and points/percentage
				2. Include all assignments in tentative course schedule
				3. Revise make-up/absence policy to reflect APM 232
				4. Replace Blackboard with Canvas or generic Learning Management System (LMS)
			2. Suggested Revisions
				1. Elaborate on I/T/U in student/course outcomes
				2. Include university policies from syllabus template (Learning Center, Support Net)
6. New Business- Tabled for next meeting
	1. Item #48 Catalog Statement Revision Request – Construction Management
	2. Item #52 Mode of Delivery Change Request- LING 249

Meeting adjourned at 11:00 AM.