

February 18, 2013

MEMORANDUM

TO: Lynn Williams, Chair
Academic Senate

FROM: Mamta Rawat, Chair *MR*
Senate Personnel Committee

RE: Faculty Development Committee

The Senate Personnel Committee proposes to disband the Faculty Development Committee, a sub-committee of the Personnel Committee. The previous Chair of the Personnel Committee, Paula Popma, had recommended that this committee be disbanded as the committee had not met for some time (the last set of minutes for this committee are dated April 8, 2008). Thus, the Committee has not been fulfilling their charge of making recommendations to the Personnel Committee on matters related to the professional development for faculty, in particular oversight of CETL/CSALT. Due to the intervention of Dr. Ellen Junn, the previous Associate Provost, who advocated for retaining this committee, the Personnel Committee decided that the Committee could continue to exist provided that it met regularly and fulfilled its responsibilities. The Personnel Committee further stipulated that an annual report be provided. As the committee did not meet, there was nothing to report and an annual report was not filed.

The Chair of this Faculty Development Committee, Dr. Ulrike Muller, the Director of CSALT Dr. Rudy Sanchez, and the Associate Provost, Dr. Lynette Zelezny have been informed and are in agreement that the Faculty Development Committee should be disbanded.

The Senate Personnel Committee can address any issues that are under the purview of the Faculty Development Committee, particularly the review of APM 357, Policy on Center for the Enhancement of Teaching and Learning (CETL).

MW:vb

Cc: U. Muller
W. Covino