

Section 6. EXECUTIVE COMMITTEE OF THE ACADEMIC SENATE

A) *Membership*

1. The Executive Committee shall consist of ten (10) or eleven (11, if immediate past Chair of the Academic Assembly/Senate is serving) members including:
 - a) Chair and Vice Chair/Secretary of the Academic Assembly/Senate elected for one year terms by the Academic Senate;
 - b) Three elected members of the Academic Senate shall be elected by and from the Academic Senate for staggered three-year terms.
 - c) One University-wide Senator elected by and from the Academic Senate for a three-year term.
 - d) One Delegate to the Statewide Academic Senate elected by the Academic Senate for a three-year term; and
 - e) The President and the Provost/Vice President for Academic Affairs as non-voting ex-officios.
 - f) The immediate past Chair of the Academic Assembly/Senate (if applicable) may serve, at their discretion, as a non-voting ex-officio for a one-year term
 - g) One non-voting ex-officio student member elected by and from the Academic Senate for a one-year term.
2. Members of the Executive Committee may be recalled by a two-thirds vote of the Academic Senate.
3. A replacement for a Senator shall not serve on the Executive Committee, unless elected thereto by the Academic Senate.

- B) The Executive Committee shall have such powers and duties as delegated to it by the Academic Senate.

A) Executive Committee

Pursuant to Art. II, Sec. 6, of the Constitution, the Academic Senate shall establish an Executive Committee as a Senate Standing Committee. The Executive Committee shall have the following functions and responsibilities:

1. The Executive Committee is primarily responsible for the participation of the faculty in university governance. It is the body with which the President consults in order to provide an effective channel of communication between the President and the Academic Assembly with respect to their joint and several responsibilities in the immediate governance of the University. The primary function of the Executive Committee is to assist the Academic Senate in the discharge of its duties.
2. The Executive Committee shall have the responsibility to take watchful care that the procedures, policies and recommendations of the Academic Assembly and Academic Senate are being appropriately respected.
3. The Executive Committee shall receive all communications addressed to the Academic Assembly or the Academic Senate and shall be the primary conduit through which the Administration submits to the Academic Senate Standing Committees and Subcommittees all communications pertaining to matters herein described as under the purview of the Academic Senate.
4. The Executive Committee is the body which the President consults on questions about clarifications and/or modifications on recommendations of the Academic Senate. The Chairman of the appropriate Senate Standing Committee shall participate in such consultation.
5. The Executive Committee shall transact such business as may be referred to it by the Academic Senate. The Executive Committee may make recommendations to the Senate on matters dealing with the administration of the Senate, including the Office of the Academic Senate.
6. The Executive Committee may recommend policies to the Senate on matters not clearly within the jurisdiction of a Senate Standing Committee.
7. The Executive Committee shall act for the Senate in emergency situations. An emergency situation shall exist when the Senate cannot be convened to take timely action. The Executive Committee will report any action to the Senate at its next meeting. The Senate may take whatever action it chooses with respect to the report.

8. The Executive Committee may act on matters not covered by Senate policy providing it purports to speak only for itself. The Executive Committee will report such actions to the Senate.
9. During the summer when the University is not in session, the Executive Committee, enlarged by the addition of the Delegates to the Academic Senate, CSU, the Chair or designees of the Academic Policy and Planning Committee, the Personnel Committee and the University Budget Committee, and other Committee/Subcommittee chairs as appropriate shall serve as the consultative body with the Administration on matters involving curriculum, budget and academic personnel. The members of the University Budget Committee shall also be members of this enlarged Executive Committee when appropriate. The Academic Senate will be informed of all consultation at its first meeting of the Fall Semester. The Academic Senate may take whatever action it chooses with respect to the report.
10. The Executive Committee shall prepare the agenda for meetings of the Academic Senate. The Executive Committee may ask a Standing Committee to reconsider an item on the grounds that the item is not ready for Senate consideration. A second formal request from a Standing Committee that an item be placed on the Senate agenda shall cause the item to be placed on the next Senate agenda.

With respect to agenda items originating from the bodies, other than Standing Committees, the Executive Committee shall act on its own judgment unless directed otherwise by the Senate or Assembly.

11. The Executive Committee shall make recommendations concerning changes in bylaws and procedures of the Academic Assembly, the Academic Senate and the Executive Committee.
12. The Executive Committee shall have the power and duty to review questions relating to consultative procedures pertaining to the Academic Assembly and shall act as an appeal body in these matters.
13. The Executive Committee shall have the power to resolve all questions/disputes regarding representation and eligibility to represent the Academic Assembly in appointed and elected position.
14. The Executive Committee shall appoint a parliamentarian for meetings of the Academic Assembly and Academic Senate.
15. The Executive Committee shall make recommendations concerning the appointments to committees, task forces, ad hoc committees, and other groups as required.

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