

January 26, 2009

MEMORANDUM

TO: Members of the Academic Assembly
FROM: Elise Rodriguez, Academic Senate Office
RE: **COMMITTEE ASSIGNMENT PREFERENCE FORM - 2009**

If you are interested in serving on one of the Academic Senate Committees please access the following link to fill out a "Committee Preference Form".

<http://www.csufresno.edu/senate/news/index.shtml>

The form will include a list of the Academic Senate Committees and Subcommittees. Please review these carefully and fill in the information requested. It will soon be time for the selection of individuals to fill forthcoming vacancies.

You must be a full time faculty member to be placed on a committee. Please see page 127-2, Section 4, of the Constitution.

Section 4. MEMBERSHIP OF THE ACADEMIC ASSEMBLY

Membership of the Academic Assembly shall be (1) all full-time faculty members of instructional departments who hold the rank of Instructor, Lecturer, Assistant Professor, Associate Professor, Professor or their equivalents; (2) all tenured faculty members of instructional departments who are serving on a part-time basis; (3) Librarians; (4) Student Services Professionals, Academically Related; and (5) Administrators on a non-voting basis.

Please return the form to the Academic Senate Office, **UC 43**, no later than **Thursday, February 26th, 2009.**

Thank you for your cooperation.

Elise Rodriguez
Academic Senate

COMMITTEE ASSIGNMENT PREFERENCE FORM - 2009

Below is a list of Academic Senate Committees/Subcommittees in which faculty participation is required. Please note, that returning the form indicates interest; it does not guarantee a committee assignment. **No person shall serve on more than one Senate Standing Committee or Board. Ex-officio administrative representatives are exempt from this provision. No member of a Standing Committee shall serve on one of its own subcommittees.**

NAME _____

RANK _____

SCHOOL _____

DEPARTMENT _____

NUMBER OF YEARS AT CSUF _____

STANDING COMMITTEES of the Academic Senate
(All Faculty)

<u>Committee</u>	<u>Meeting Time</u>
Committee for Faculty Equity and Diversity	When called
Facilities & Campus Environment Liaison Committee	1 st Wednesday 2 pm
Nominating/Elections	When called
Student Affairs	1 st & 3 rd Wed/10 am

SUBCOMMITTEES
(All Faculty)

Academic Information Technology	Mondays 1pm
Academic Standards & Grading	When called
Graduate Curriculum	Wednesdays 2-3 pm
Library	1 st Friday 2 pm
Professional Development	When called
Research	1 st Wednesday
Undergraduate Academic Program Review	Thursdays 9 am
Undergraduate Curriculum	Tuesdays 2:10 pm
Writing Competency	When called

1. Please identify, in rank order, the committee/subcommittee assignment you prefer.

1st choice _____

2nd choice _____

3rd choice _____

2. Please list the committee/boards on which you are currently serving. Indicate whether a university, school or department.

A. _____

B. _____

C. _____

D. _____

RETURN THIS FORM TO THE ACADEMIC SENATE OFFICE, UC 43, BY

THURSDAY, FEBRUARY 26th, 2009.