

**January 27, 2010**

**MEMORANDUM**

**TO:** Members of the Academic Assembly

**FROM:** Sharon G. Hayes  
Academic Senate Office

**RE:** **COMMITTEE ASSIGNMENT PREFERENCE FORM - 2010**

Attached you will find a list of the Academic Senate Committees/  
Subcommittees. Please review these carefully and fill in the information  
requested. It will soon be time for the selection of individuals to fill  
forthcoming vacancies.

Please return the form to the Academic Senate Office, TA43, no later  
than **FRIDAY, FEBRUARY 26, 2010.**

Thank you for your cooperation.

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attachment

**COMMITTEE ASSIGNMENT PREFERENCE FORM - 2010**

Below is a list of Academic Senate Committees/Subcommittees in which faculty participation is required. Please note, that returning the form indicates interest; it does not guarantee a committee assignment. **No person shall serve on more than one Senate Standing Committee or Board. Ex-officio administrative representatives are exempt from this provision. No member of a Standing Committee shall serve on one of its own subcommittees.**

NAME \_\_\_\_\_

RANK \_\_\_\_\_

SCHOOL \_\_\_\_\_

DEPARTMENT \_\_\_\_\_

NUMBER OF YEARS AT CSUF \_\_\_\_\_

**STANDING COMMITTEES of the Academic Senate**  
**(All Faculty)**

<b><u>Committee</u></b>	<b><u>Meeting Time</u></b>
Committee for Faculty Equity and Diversity	When Called
Nominating/Elections	When called
Student Affairs	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday 10:00 a.m. – 11:00 a.m.

**SUBCOMMITTEES**  
**(All Faculty)**

<b><u>Subcommittee</u></b>	<b><u>Meeting Time</u></b>
Academic Information Technology	Monday, 1:00 - 2:30 p.m.
Academic Standards & Grading	When called
Graduate Curriculum	Wednesday 2:00 -3:00 p.m.
Library	1 <sup>st</sup> Friday, 2:00 - 3:00 p.m.
Professional Development	When called
Research Subcommittee	Wednesday, 2:00 - 3:00 p.m.
Undergraduate Academic Program Review	Thursday, 9:00 - 11:00 a.m.
Undergraduate Curriculum	Tuesday, 2:00 - 4:00 p.m.
Writing Competency	Tuesday, 11:00 – 12:00 p.m.

**1. Please identify, in rank order, the committee/subcommittee assignment you would prefer.**

**1st choice** \_\_\_\_\_

**2nd choice** \_\_\_\_\_

**3rd choice** \_\_\_\_\_

**2. Please list the committee/boards on which you are currently serving. Indicate whether a university, school or department.**

**A.** \_\_\_\_\_

**B.** \_\_\_\_\_

**C.** \_\_\_\_\_

**D.** \_\_\_\_\_

**RETURN THIS FORM TO THE ACADEMIC SENATE OFFICE, TA43, BY FRIDAY, FEBRUARY 26, 2010**