

TO: Michael Caldwell, Chair
Academic Senate

FROM: Paula Popma, Chair
Personnel Committee

RE: Ad Hoc Committee Report regarding Investigation of Student Rating of Faculty
Instruments

DATE: Sept. 30, 2010

The Personnel Committee was asked to provide a response to the Executive Committee regarding the Ad Hoc Committee's report by Oct. 15, 2010.

The Personnel Committee reviewed and discussed the Ad Hoc Committee's report. We wish to commend the Ad Hoc Committee on the thoroughness of their investigation of the issues involved. The Personnel Committee is unanimous in its support of the three recommendations made by the Ad Hoc Committee.

1. We agree that an internally developed student rating form is not feasible.
2. We agree that a Request for Proposal (RFP) should be sent to appropriate vendors.

We have, however, several suggestions to further clarify the Required Features of External Vendors list on page 11, item 2b). They are as follows:

- 1) Change the wording to read: The rating form(s) has appropriate research evidence, consistent with professional standards, that demonstrates its reliability and validity.
- 2) Move this item to Desired Features of External Vendors list.
- 3) Move this item to Desired Features of External Vendors list.

Add another item to the Required Features of External Vendors list, to read:
"Rating form(s) is available that has questions that are appropriate for online courses."

3. We agree that someone with background or expertise in disability services or assistive technology should be part of the membership of a future committee.