MINUTES OF THE SERVICE-LEARNING SUBCOMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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September 11, 2020 (Meeting held Via Zoom)

Present: Sharlet Rafacz, Aaron Hoskins, Alison Mandaville, Ben Boone, Jamie Levitt, Jessica Pablo, Nicole Smith, Fernando Parra, Chris Fiorentino, Ana Soltero-Lopez

Absent: Marcus Shaw, Bernadette Muscat

Meeting called to order at 1:33pm

Sharlet welcomed our new members Aaron Hoskins and Jamie Levitt. All members introduced themselves.

Chris briefly discussed the subcommittee member list and working groups. He also briefly discussed the Service-Learning Subcommittee’s shared Google Drive where all subcommittee materials and information can be found. All members should have access to the shared drive and can view and upload files as needed.

There is one open student member slot open. Chris and Sharlet invited members to submit students for consideration.

Moved, seconded, and carried (MSC) to approve the agenda for the 9/11/20 meeting.

MSC to approve 5/1/20 meeting minutes.

Chris shared his working group’s review findings and recommendations for MCJ 147S. MSC to approve MCJ 147S once working group’s required and recommended changes are made and new syllabus submitted.

Ben shared his working group’s review findings and recommendations. MSC to approve MCJ 155SW once working group’s required and recommended changes are made and a new syllabus is submitted for review.

Alison shared her working group’s review findings and recommendations regarding SOC 188S. MSC to approve SOC 188S once working group’s required and recommended changes are made and new a syllabus is submitted for review.

Nicole shared her working group’s review findings and recommendations regarding COUN 242S. MSC to recommend changes outlined by the working group and resubmit for second review by the working group and full SL Subcommittee.

Chris discussed pending 5-Year Reviews and timelines. A total of 21 current S courses are up for review during the 2020-21 academic year. Twenty of these are not technically up for review until the spring semester. To spread the load, it is recommended that the SL Subcommittee initiate the 5-year reviews on 12 of these courses, knowing that some of the reviews will likely carry over into spring 2021. The committee agreed to the recommendations and Chris will work with Sharlet to prepare and send notifications to the appropriate departments and faculty members.

Chris provided a very brief update regarding the CSU Chancellor’s Office and Fresno State’s Experiential Learning Policy and revised risk management in policy and forms.

Remaining Fall 2020 meetings are scheduled for:

 Friday, October 9, 1:30 pm – 2:30 pm

 Friday, November 13, 1:30 pm – 2:30 pm

 Friday, December 11, 1:30 pm – 2:30 pm

Meeting adjourned at 2:42pm.

Minutes respectfully submitted by Chris Fiorentino on September 11, 2020.