MINUTES, GRADUATE CURRICULUM SUBCOMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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Fresno, California 93740-8027

Office of the Academic Senate

Ext. 8-2743

September 24, 2013

Members Present: Steve Hart, Kurt Cline, Mary Barakzai, Keith Johnson, Kurt Cline

1. MSC – Approval of Minutes of 5/2/13

2. MSC – Approval of Agenda

3. Communications and Announcements

Discuss options for how to proceed when have made the same comments multiple times; also who would provide guidance to a department if they have no members on the committee.

Biz Flow Training Session

Interim Dean of Graduate Studies – Sandra Witte. Committee will undergo training in Biz Flow. Potentially distributing materials for committee via Biz Flow.

4. Old Business

 **Craig School of Business**

 **Second Reading**

New Graduate Course Request (Item #74)

 **Graduate Business Program**

 MBA 281 International Business

MSC to return proposal for additional information

 Catalog Statement Revision Request (Item #75)

 **Graduate Business Program**

MSC to table this item until course (Item #74) is passed.

Graduate Curriculum Subcommittee

September 24, 2013

Page 2

5. New Business

 **College of Arts and Humanities**

 **First Reading**

New Graduate Course Request (Item #1)

 **Spanish**

SPAN 270 Research Methods

 MSC to approve and waive second reading

 Catalog Statement Revision Request (Item #2)

 **Spanish**

MSC to approve and waive second reading

6. **Kremen School of Education and Human Development**

 **First Reading**

New Graduate Course Request (Item #3)

 **Early Childhood Education**

LEE 250 Leadership in Early Childhood Education

MSC to approve and waive second reading with recommended signature approval

 Catalog Statement Revision Request (Item #4)

 **Early Childhood Education**

 MSC to approve and waive second reading

Meeting adjourned 11:50 am