MINUTES OF THE ACADEMIC INFORMATION TECHNOLOGY
OF THE ACADEMIC SENATE

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Office of the Academic Senate

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September 09, 2013

Members Present: O. Benavides, B. Auernheimer, P. Newell, D. Dutra, P. Neufeld, D. Nef, A. Nambiar, J. Beynon, R. Amarasinghe, M. Bach, T. Siechert,

Members Absent: S. Zhang, J. Nava,

Guest: L. Zelezny

Meeting called to order at 1.00pm by O. Benavides

1. Minutes: MSC to approve the Minutes of March 4, 2013.
2. Agenda: MSC to approve the Agenda with minor change:

“personal” to “persona” on the item “Personal Revisited”

1. Communication and Announcements

O. Benavides communicated that AIT will meet on Nov 04 instead of Nov 11 since Nov 11 is a campus holiday

1. Election of Chair

The committee voted to elect O. Benavides as the chair of the committee. Vote was passed unanimously.

1. Secretary Selection
2. Nambiar volunteered to be the secretary for the committee and the committee approved.

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1. AIT Website

A. Nambiar informed the committee that the page under Academic Senate’s website is the current AIT page and has been updated. The old website has been removed.

O. Benavides indicated that we need a picture of the committee on the website.

1. ePortfolio

D. Nef indicated that by Fall 2015 every undergraduate student would need to show an ePortfolio.

T. Siechert mentioned that a group put out a request for proposals from vendors and after evaluating the platforms, top 5 were selected. The idea is to put together a sandbox for each one for evaluation and feedback.

D. Nef indicated that the goal is to provide every student a ePortfolio tool.

D. Nef also mentioned that starting Spring faculty in G.E courses would be requested to put 1 artifact on ePortfolio and to reflect on how that artifact meets the learning objectives.

O. Benavides enquired about video productions on ePortfolio

* + D. Nef responded that students have complete control of their ePortfolio and could upload anything.

O. Benavides enquired about any support being available for ePortfolios

* + D. Nef responded that a centralized support site is being planned for ePortfolios.

D. Nef mentioned that students could take their ePortfolio with them after they graduate. They would have to pay a fee every year to maintain it or they could download a copy.

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P. Newell enquired about Fair Use content that is ok within the University and if taken outside the University could lead to problems.

* + D. Nef responded that this needs to be worked out with input from Library and other stakeholders.
1. Technology Services Update

P. Neufeld mentioned about the upcoming improvements to student wireless experience - this is focusing primarily on their login experiences

* + O. Benavides enquired about the specifics of wireless upgrades

P. Neufeld responded that the idea is to authenticate devices so that students would not have to continuously log in. The “bulldog” wireless network is being retired and students will have access to network similar to “fresnostate”

* + R. Amarasinghe enquired about guest access

P. Neufeld responded that the move is towards the Starbucks style guest logins from Aruba

P. Neufeld shared that Box is now available to all students - they have 5 GB of storage space

* + O. Benavides enquired if students could store anything on their Box

P. Neufeld responded that there is no monitoring of content.

* + O. Benavides enquired about communicating this service to students

P. Neufeld indicated that the Greek fraternities have been informed, flyers have been posted in dorms, T-shirt contests have been planned to improve communication

P. Neufeld mentioned that the Backup services from Crashplan has been in place with over 200 accounts across colleges

* + J. Beynon enquired about Crashplan

P. Neufeld responded that Box and Crashplan supplement each other. Crashplan works better for larger files.

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P. Neufeld mentioned that Zimbra will be hosted on MeritMail beginning mid-November. Zimbra would also be upgraded from version 6 to version 8

* + O. Benavides enquired about desktop client for Zimbra

P. Neufeld responded that the upgrade to version 8 might do away with some of the problems. He also mentioned that more and more campuses are moving away from desktop clients

* + O. Benavides enquired about ability to copy/paste events on Zimbra calendar

P. Neufeld indicated that version 8 has more features and this might be part of that list.

P. Neufeld shared that smart classroom updates have been completed over the summer. Extra cables have been provided to college liaisons. VHS players are available for checkout. There are also services available to convert VHS tapes to DVD or other formats. Training videos for smart classrooms are available on the website ([www.fresnostate.edu/adminserv/technology/classroomrefresh](http://www.fresnostate.edu/adminserv/technology/classroomrefresh))

* + O. Benavides enquired about VHS players with RCA ports which are not compatible with HDMI ports

P. Neufeld responded that there is support at TILT, Library. The machines at Classroom services have HDMI output. He also floated the idea of having longer check-outs for faculty using this extensively

* + O. Benavides mentioned that technology is moving towards streaming service and even DVDs would become obsolete soon and emphasized the need for support for those services.
1. Deletion of Policy on Instructional Television Fixed Services (ITFS) APM 253

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D. Nef communicated that this is a 25-year old policy that was last updated in 1989.

The committed approved to recommend deletion of this APM to the AP&P Committee

1. Social Media Policies and Guidelines

J. Beynon sought clarification about the distinction between personal and professional accounts.

The committee felt that Tamyra Pierce and Carolyn Coon should be invited to the next meeting to talk about this further.

1. iPad Initiative Information

L. Zelezny presented the background for the iPad initiative and emphasized that the President seeks input on how the dialog for this initiative should proceed.

L. Zelezny shared the voluntary program at CSU-Northridge. L. Zelezny mentioned that a few folks from the campus are visiting CSU-Northridge on Oct 4 to better understand this program and invited AIT members to join. Those interested please let L. Zelezny know by the end of this week.

L. Zelezny mentioned that the President felt that we could get private support for a pilot program.

L. Zelezny shared that Apple is coming to campus to share some student success stories.

J. Beynon expressed concern about partnerships and the importance of educating people about the uses.

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L. Zelezny mentioned that 20 post-bac students were part of the mini-pilot tablet program.

P. Neufeld mentioned about a possible digital divide.

O. Benavides shared that many faculty on campus already have tablets and Cal State Teach program adopted iPad and has been very successful.

1. Personas Re-visited

P. Newell mentioned that last year during the deliberations of Information Architecture, there was a feeling that the faculty personas presented did not encompass all faculty. Subsequently, there was a decision to go and create more personas. However, he suggested that we recommend dropping the process of creating new personas since it would result in more spending.

P. Newell suggested that the personas be re-circulated and re-voted upon

1. Software Census

P. Newell mentioned the idea of a software census which originated in one of the meetings in the last 3 months. The idea is to create a list of software being used in various departments and colleges and explore ways to better utilize available resources.

1. Old Business

No old business

1. New Business

No new business

Adjourned at 2.30pm