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# MINUTES OF THE PERSONNEL COMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5241 N. Maple, M/S TA 43

# Fresno, California 93740-8027

# Office of the Academic Senate

# Ext. 8-2743

February 14, 2013

Members Present: Allison Cowgill, M. Caldwell, A. Radford, M. Rawat (Chair), N.P. Mahalik;

Member Absent: Anthony Guzman II, Yoshiko Takahashi, V. Hernandez

Guest:

The meeting was called to order by Chair Rawat at 8:05 A.M.

1. Minutes. MSC to approve the Minutes of January 31, 2013.

2. Agenda. MSC to approve the Agenda.

3. Communications

APM 360, Policy on Sabbaticals has been reviewed by the Executive Committee of the Senate and will be on the Senate’s agenda at the next meeting.

The Personnel Committee will advise the Senate Executive Committee that the Faculty Development Committee should be disbanded. As this is a subcommittee of the Personnel Committee, any issues under its purview will be dealt by the Personnel Committee. One issue is the revision of APM 357, Policy on Center for the Enhancement of Teaching and Learning (CETL).

An email was received from a student, Neil O’Brien, regarding a course in the College of Business. The student stated that there were clear violations of Academic Policy Manual (APM) 234, APM 125, APM 241, APM 237, APM 608, CSU Code of ethics and other policies by the instructor. As the policies identified are not under the purview of the Personnel Committee, an email was sent to the Senate President to that effect.

4. APM 306

A section on regarding the right of a temporary faculty to respond to any addition to the Personnel Action File, including an evaluation, has been added. APM 306, Policy on Temporary Faculty, and APM 332, Policy on Range Elevation for Temporary Faculty, will be sent to the Senate Executive Committee.

5. APM 315

APM 315, Policy and Procedures for Fingerprinting and Conducting Background Checks, was reviewed. APM 315 will be sent to the Senate Executive Committee.

Adjourned at 10:00.