

**Service-Learning Subcommittee
Meeting Minutes
December 9, 2011**

Present: Ben Boone, Martin Shapiro, Chris Fiorentino, Maggie Simms, Song Vang, Bryan Berrett, Steven Hart, Betsy Hays, Vivien Luo

Vivien Luo, Chair, called the meeting to order at 12:38 p.m.

The agenda for the meeting was approved.

The minutes from the October 14, 2011 subcommittee meeting were approved.

Regarding the 5 year cyclic reviews of Gerontology 10S, Ben Boone reported that several, relatively non-serious issues still remain with the revised syllabus submitted for review. He reviewed the changes that were recommended. It was moved, seconded and carried to approve the 5 year review of GERON 10S, pending a meeting between Ben and the instructor to make the recommended changes.

The subcommittee discussed the following courses submitted for S designation:

- Physical Therapy 238S – Chris reported that all recommended changes were made. MSC to approve the course for S designation.

- Spanish 115S – Chris reported that all recommended changes were made. MSC to approve recommend the course for S designation. However, Chris will provide feedback to the instructor suggesting that an estimated number of hours spent on each translation draft be included as a requirement of the course.

Chris and Betsy Hays introduced a discussion regarding service-learning partnerships where for-profit agencies are somehow involved in the partnership. While no policy statement is suggested or warranted at this point, the possibility of a for-profit being somehow involved in a service-learning project has been proposed in at least two cases. The issue of reciprocity in service-learning is central to this discussion and the committee believes it is one we need to continue to discuss and consider on a case-by-case basis.

Chris and Maggie Sims introduced and demonstrated the Student Service-Learning Modules, which Maggie and Laurie Taylor-Hamm (Management Department) have prepared. In particular, the Prezi documents prepared by Maggie were briefly reviewed and discussed. Maggie will make the Prezi's available for further review to all SL Subcommittee members. Chris will explore options of getting the Prezi's and the entire modules into Blackboard for easy access by students and faculty members.

Proposed meetings for Spring 2012 will be held from 12-1pm on the following dates:

Friday, February 10th, USU 310

Friday, March 2nd, USU 310

Friday, April 13th - Location TBD

Friday, May 4th, USU 310

The meeting was adjourned at 1:35 pm.

Minutes respectfully submitted by Chris Fiorentino, December 21, 2011.