

Service-Learning Subcommittee Meeting Minutes September 2, 2011

Present: Ben Boone, Vivien Luo, Martin Shapiro, Chris Fiorentino, Lizhu Davis, Dennis Nef, Matthew Jendian, Song Vang, Jim Schmidtke, Bryan Berrett

Chris Fiorentino, Chair, called the meeting to order at 1 p.m.

Chris introduced the subcommittee's newest member, Professor Jim Schmidtke, from the Management Department and the Craig School of Business.

The agenda for the meeting was approved.

The minutes from the May 13, 2011 subcommittee meeting were approved.

Regarding the 5 year cyclic reviews of S courses, the following was agreed upon:

- Chris will send a memo to Dennis Nef letting him know that Plant Science has elected to not go through with pursuing a recertification of the S designation for Mech Ag 1, per Andrew Lawson, Department Chair.
- Chris will send a memo to Dennis Nef informing him that Anthropology never replied to requests for information on Anthro 101S. The subcommittee, therefore, recommends that the S designation be removed from the course.
- Ben Boon will chair the working group's (Ben, Steve, Jim and Martin) review of Gerontology 10S. Ben will report back to the subcommittee on October 14th regarding recommendations related to this course.

Chris shared the recommendations from his working group regarding Physics 168S. The subcommittee unanimously agreed to recommend the course be approved for S designation.

The subcommittee discussed the issue of grade substitutions between S and non-S sections of a given course. This issue was brought to our attention after a student recently proposed a grade substitution from Soc 130W to Soc 130WS. After lengthy consideration, the committee settled on a series of recommendations related to this issue:

- 1) Substitutions from non-S to S designated courses **not** be allowed. For example, if a student fails Soc 130WS, they should **not** be allowed to take Soc 130W and substitute the grade. If a petition for this type of substitution occurs, the committee recommends that the S course be retroactively dropped and the new, non-S course be included in the student's official transcripts. (The committee believes that this type of situation will be extremely limited in frequency.)
- 2) Substitutions from S to non-S designated courses may be allowed. For example, if a student

fails Soc 130W, they may be allowed to take Soc 130WS and substitute the grade.

3) All other grade substitutions rules would apply with respect to S courses.

Chris will send an email to Dennis Nef, cc'd to the Registrar, with these recommendations for their consideration, action and possible adoption.

Remaining meeting dates for fall 2011 are:

Friday, October 14th, 12:30 - 1:30pm, USU 310

November 4th, 12:30 – 1:30pm, USU 310

December 9th, 12:30 – 1:30pm, USU 310

The meeting was adjourned at 2 pm.

Minutes respectfully submitted by Chris Fiorentino, October 11, 2011.