MINUTES OF THE SERVICE-LEARNING SUBCOMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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May 1, 2020

Present: Erika Castanon, Sharlet Rafacz, Wei Wu, Aimee Rickman, Nicole Smith, Alison Mandaville, Patricia Lopez, Marcus Shaw, Ben Boone, Bernadette Muscat, Erika Castañon, Jessica Pablo, and Chris Fiorentino.

Zhanna Bagdasarov and Fernando Parra joined at approximately 1:50pm.

Sharlet called the meeting to order at approximately 1:35pm.

It was moved, seconded and carried (MSC) to approve the meeting agenda, with the addition of two discussion topics; updating the subcommittee on membership and nominations process, and possible revisions to SL guidelines given the current and pending impacts of the coronavirus on teaching and service-learning.

MSC to approve the meeting minutes from April 3, 2020.

Chris provided an update regarding five-year review of Dance 160S. The faculty member submitted a revised syllabus that met all SL Subcommittee recommendations. Per a March 6th committee vote, given these changes the course was approved for recertification as an S course.

Chris discussed the possibility that a graduate level class out of the Counseling Department may be forwarded to the SL Subcommittee prior to the end of the year. Everyone agreed that we could move forward with an e-review if the course was forwarded prior to the end of finals.

Sharlet discussed the Senate process for the nomination of new subcommittee members and some challenges we ran into this year with the possible extension of some members’ terms of service. We had proposed a one-year extension of service for Nicole Smith, Sharlet Rafacz, and Wei Wu. Also, Jamie Levitt was nominated as the new JCAST representative beginning fall 2020. Subsequently, AP&P informed us that three new members had been nominated and were going to serve on the subcommittee in the same slots as Nicole, Sharlet and Wei. Sharlet and Chris are now working with the Chair of AP&P to try to resolve the situation. More information will be shared with everyone as it becomes available.

There was a discussion about service-learning in the current environment of virtual instruction and coronavirus shelter in place and CBO temporary closures. The administration supports the continuance of service-learning so long as the students are able to serve and they are comfortable doing so. Faculty have been encouraged to be flexible and revise requirements and grading structures as needed. Ben and Chris are working on a possible professional development training specifically on designing and teaching a virtual service-learning course. We will share information on this opportunity as it becomes available.

The following tentative schedule for fall 2020 meetings was MSC.

Friday, September 11, 1:30 pm – 2:30 pm

 Friday, October 9, 1:30 pm – 2:30 pm

 Friday, November 13, 1:30 pm – 2:30 pm

 Friday, December 11, 1:30 pm – 2:30 pm

The following members who are terming out were commended for their service:

* Patricia Lopez for her term as interim representative of the KSOEHD
* Aimee Rickman for her three years as the JCAST rep, and for her special stewardship of CFS service-learning efforts
* Erika Castañon, one of our two student representatives
* Zhanna Bagdasarov for her stellar four years of service on the committee as the Craig School of Business representative. She served 2 ½ of these as Chair of the Subcommittee

Finally, Sharlet was thanked for her outstanding leadership as Chair of the Subcommittee during the 2019-2020 academic year.

Minutes respectfully submitted by Chris Fiorentino on May 1, 2020.