THE MINUTES OF THE EXECUTIVE COMMITTEE

OF THE ACADEMIC SENATE

CALIFORNIA STATE UNIVERSITY, FRESNO

Fresno, California 93740-8014 Fax: 278-5745

Telephone: 278-2743 (EC-13)

October 29, 2018

Members present: Thomas Holyoke (Chair), Bradley Hart (Vice Chair), Susan Schlievert (State-wide), Jennifer Miele (At-large), Loretta Kensinger (At-large), Rebecca Raya Fernandez (At-large), Demi Wack (ASI), Robert Harper (Provost)

Members excused: Joseph Castro (Ex-officio)

Guests: Venita Baker (Academic Senate)

The meeting was called to order by Chair Holyoke at 3:00pm in HML 2108.

1. Approval of the agenda

MSC approving the agenda

1. Approval of the Minutes of October 15, 2018

Friendly amendment accepted

MSC approving the Minutes of October 15, 2018, as amended

1. Communications and announcements
   1. Senator Kensinger (At-large)  
        
      The Senator raised a concern about recent policy changes regarding campus safety, especially the recent policy change forbidding the use of chairs in the Free Speech Area. Chair Holyoke stated that he would invite a representative of Risk Management.
   2. Action Items
      1. Memo dated October 25, 2018, from Brian Tsukimura, Chair University Personnel Committee, to Thomas Holyoke, Chair Academic Senate re: APM 325 Policy on Retention and Tenure & APM 327 Policy on Promotion. Memo has been received.  
           
         Sent to agenda of next meeting.
      2. Memo dated October 25, 2018, from Brian Tsukimura, Chair University Personnel Committee, to Thomas Holyoke, Chair Academic Senate re: APM 103 Policy on Academic Freedom. Memo has been received.

No action taken by the committee as it was deemed purely informational.

* + 1. Memo dated October 25, 2018, from Brian Tsukimura, Chair University Personnel Committee, to Thomas Holyoke, Chair Academic Senate re: APM 332 Policy on Range Elevation for Temporary Faculty. Memo has been received.

Sent to agenda of next meeting.

* + 1. Nominees:

a. Information Technology Steering Committee

b. CSU Faculty Trustees   
  
Sent to executive session of the current meeting.

1. Executive order 1099 Revised.   
     
   Dean Scott Moore was recognized to introduce the item. Most of the order relates to changed language related to supplanting classes and fiscal reserve management. “Supplanting” is the general idea that self-supported programs are encroaching on state-side operations. The term is defined on Page 6 of the document provided to the committee. The revised executive order will require CGE to formally develop a report that will be sent to the CSU, but there will be few additional impacts on the Fresno State campus. Senator Kensinger asked whether CFA was consulted on the changes. Dean Moore stated that CFA had indeed been consulted. Dean Moore additionally stated that he would make himself available to department chairs who may have questions about the revised policy.
2. Department Name Change from International Student Services and Programs, to International Affairs.   
     
   Dean Moore and AVP Sarah Lam were recognized to discuss the item. Both Dean Moore and AVP Lam stated they have been unhappy with the current name (International Student Services and Programs). Chair Holyoke stated that International Affairs sounds very similar to academic programs at other universities. Senator Ram suggested some titles that might be considered as alternatives. AVP Lam stated that some programs at other campuses are not as holistic as our campus program and so they are not entirely analogous. President Wack (ASI) stated that International Affairs might be a confusing title for students, perhaps International Services. Chair Holyoke suggested “International Engagement” as an alternative. Senator Ram suggested avoiding the terms International Relations or International Affairs because those overlap heavily with academic disciplines.
3. GE Outcomes. GE Assessment Subcommittee.   
     
   Melissa Jordine (Director of Assessment) was recognized to introduce the item. Several assessment items have proven difficult to measure to WASC’s satisfaction. Therefore, it was proposed to delete three assessment criteria from Areas B1, B2 and IB.   
     
   The item was referred to Senate consent calendar by unanimous vote.
4. APM 231 Drop Deadlines. Academic Policy & Planning.   
     
   Dean Fu was recognized to introduce the item. Two years ago, the date of adding/dropping classes was set as the same, which does not allow students to add classes they may want. There are also large spikes of add/drop activity on the census date itself. Therefore, it is proposed to make the final add date to 1 day later than the drop date to open access to more classes (the drop date would be moved 24 hours earlier). Students will still need instructor permission to add the course. Senator Ram asked about recent fluctuations in add/drop activity. Dean Fu stated that the policy had made it more difficult to add or drop the course, and that in this sense it had been effective. Dean Fu additionally stated that it is important to give students enough time to drop the course. Provost Harper asked why it is necessary for students dropping the course to actually have it signed. Senator Ram stated that the form was created to incentivize students to drop earlier rather than later. Senator Kensinger asked whether the date should be moved 2 days before rather than 1. President Wack stated that the ASI Senate had engaged in similar discussions.   
     
   Vice Chair Hart stated that some students who add the course late may have been sitting in on the class and are just waiting for a spot to open. President Wack asked if there is a limit on how many courses a student can add or drop. Dean Fu replied that there is no limit, except for an overall unit limit. Senator Ram asked what census date actually means. Dean Fu stated that the census date is the actual cutoff beyond which no changes can be made on class rosters. Senator Ram asked whether the policy should explicitly tell students to sit in on the class up to the add date if they are seeking to add the course. Dean Fu stated that this language could be added to the syllabus template. President Wack stated that students trying to add the course would not have access to the syllabus. Senator Kensinger asked whether it would be possible for PeopleSoft to notify students that they should attend class. Dean Fu stated that he would look into it. Senator Ram observed that the title of the section does not match the new text, and that it should be changed to read “The Fourth Week of the Semester”.   
     
   Senator Kensinger asked whether it would be possible to know how many students who add in the fourth week are actually successful in the courses they add. Dean Fu stated that he would look into obtaining that data from OIE. Senator Ram asked when students are dropped for non-payment of fees. Dean Fu stated that that drop date is after the Census Date and that all drops discussed under this policy are student initiated.   
     
   A motion was made to move the amended document to the full Senate. The motion passed by unanimous vote.
5. Planning: Committee Structure. Academic Policy & Planning.  
     
   Chair Holyoke introduced the item, which would remove all curricular functions from AP&P and make it a free-standing, full committee. The new committee would oversee the Service Learning Subcommittee, the Writing Subcommittee, the Multicultural/International Subcommittee (once established). The General Education Standing Committee would become a subcommittee under the Undergraduate Curriculum Committee. Senator Kensinger suggested the Executive Committee should speak to the GE Committee’s members to see how they feel about the proposed changes.

Senator Ram asked what the substantive impact of the changes would be. Chair Holyoke stated there would be very little substantive change, although the chair of the GE Committee might lose course releases as a result. Senator Ram asked how the duties of committees and subcommittees relate to one another. Chair Holyoke stated that the subcommittees are run by the standing committees and report to them. Senator Schlievert (State-wide) stated that she too would like to know more about the proposed changes to GE. Chair Holyoke suggested keeping the item on the agenda and inviting Dean Fu, GE Committee Chair James and AP&P Chair Mullooly.

The item was referred to the next scheduled meeting of the Executive Committee.

1. Planning: Establishment of the MI Subcommittee. Academic Policy & Planning.

Chair Holyoke introduced the item. Because this would be a subcommittee of AP&P, the Executive Committee does not have to vote on the proposal, but may offer advice. Senator Kensinger expressed concern about the committee structure because it does not reflect expertise in the specific field, nor does it reflect particular courses and departments that have expertise in Ethnic Studies as defined by the Chancellor’s Office. Senator Kensinger made two amendments to add:

“2. A faculty expert from Ethnic Studies as defined by the Chancellor’s task force or Women’s Studies.

3. A faculty expert in the area of international studies.”

The amendments were seconded. The motion passed unanimously.

Senator Kensinger made a motion to reduce the number of college representatives to seven. After further discussion, the Senator withdrew the amendment.   
  
The amended policy was unanimously approved and will be sent to AP&P Chair Mullooly.

1. Best Practices with Freedom of Speech for Fresno State. Personnel Committee. Second Reading.

The item was tabled until the next scheduled meeting of the Executive Committee by unanimous vote.

1. Executive Session

The Executive Committee entered Executive Session at 4:31 p.m.

The Executive Committee exited Executive Session at 5:00 p.m.

Upon leaving executive session, the Committee voted to nominate the following person to the CSU Faculty Trustee:

Vang Vang

The Committee then voted to appoint the following person to the Technology Steering Committee:

Annabella España-Nájera

The Senate Executive Committee adjourned at 5:02 p.m.

The next meeting of the Executive Committee will be on Monday, November 19, 2018.

Submitted by: Approved by:

Bradley Hart Thomas Holyoke

Vice Chair Chair

Academic Senate Academic Senate