THE MINUTES OF THE EXECUTIVE COMMITTEE

OF THE ACADEMIC SENATE

CALIFORNIA STATE UNIVERSITY, FRESNO

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August 27, 2018

Members present: Thomas Holyoke (Chair), Bradley Hart (Vice Chair), Susan Schlievert (State-wide), Demi Wack (ASI), Jennifer Miele (At-large), Joseph Castro (Ex-officio), Robert Harper (Ex-officio), Melanie Ram (At-large)

Members excused: Loretta Kensinger (At-large)

Guests: Venita Baker (Academic Senate), Dennis Nef (Vice Provost), Orlando Leon (CIO)

The meeting was called to order by Chair Holyoke at 3:02pm in HML 2108.

1. Approval of the agenda

MSC approving the agenda.

1. Approval of the Minutes of April 30, 2018

MSC approving the Minutes of April 30, 2018.

1. Communications and announcements
	1. Interim Provost Harper

The Interim Provost announced the latest *Washington Monthly* ranking that places Fresno State at #24.

* 1. President Castro

The President briefed the Executive Committee on two new executive orders: Executive Order 1111 and 1112. Order 1111 relates to an order on disability support and accommodations. Order 1112 relates to the CSU system’s new Doctor of Audiology degree and lays out the requirements surrounding the degree.

The President also acknowledged the increased enrollment on campus and stated that more students are using the campus shuttle service. The President also announced the arrival of the Bird scooters on campus. ASI President Wack stated that she will be speaking with the company in the coming days.

Senator Ram (At large) asked how the record enrollment on campus is impacting the availability of classes, and how the campus is ensuring there are enough seats available in classes for those students. Interim Provost Harper stated that there is some funding available for additional sessions, and that deans should be the first point of contact on these questions. The President stated that Graduation Initiative 2025 funding has been allocated for these purposes, and that requests from deans will be examined.

Chair Holyoke asked about the timing on the search for a permanent provost. The president stated that he hopes to begin the search in September, following the appointment of the Senate’s candidates.

* 1. Chair Holyoke

Chair Holyoke stated that most standing committee chairs have decided to stay in place. However, Jim Schmidke (Management) will remain as budget committee chair. In addition, the GE committee is now chaired by Chadley James (Criminology).

Chair Holyoke also announced that discussions surrounding Principles of Community will be continuing this semester, and a document will be produced this semester. In addition, on September 17 there will be a forum on free speech and academic freedom. Finally, the Senate Personnel Committee will be coming out with guidelines on social media use in the coming semester.

The task force on student ratings will be sending out its RFP shortly. The second task force on an internal option on student evaluations will also be meeting and should be presenting findings in the spring.

Chair Holyoke also announced that there will be ongoing discussions about the Level B budget allocation this semester.

* 1. ASI President Wack

President Wack stated that the ASI senate has discussed its priorities for the coming year. The first will be increasing resources available to students on campus and educating students about what is available to them. The second will be public safety both on and off campus. The third priority will be improving campus climate and school pride. Priority four will be promoting career readiness and civic engagement, including voter registration. The final priority will be promoting a healthy and sustainable campus.

* 1. Action Items
		1. Email dated May 25, 2018, from Diana Ralls, Chief of Staff-Office of the President, to Thomas Holyoke, Chair Academic Senate re: Executive Order 1111 Disability Support and Accommodations. Email has been received.

Sent to the agenda for discussion with Vice Provost Nef.

* + 1. Memo dated May 8, 2018, from Marilyn Wilson, Chair University Graduate Committee to Thomas Holyoke, Chair Academic Senate re: WASC Graduate Assessments. Memo has been received.

This was deemed to be a purely informational item for the committee and no action was taken.

* + 1. Memo dated July 9, 2018, from Joseph I. Castro, President to Thomas Holyoke, Chair Academic Senate re: Faculty Representation-President's Enrollment Management Advisory Group. Memo has been received.

The Vice Chair will send a call for service.

* + 1. Memo dated July 9, 2018, from Joseph I. Castro, President to Thomas Holyoke, Chair Academic Senate re: Faculty Representation-Athletics Advisory Council. Memo has been received.

The Vice Chair will send a call for service.

* + 1. Email dated July 17, 2018, from Diana Ralls, Chief of Staff -Office of the President, to Thomas Holyoke, Chair Academic Senate re: Executive Order 1112 - Doctor of Audiology Degree Program. Email has been received.

Sent to the agenda for discussion with Vice Provost Nef.

* + 1. Memo dated August 20, 2018, from Thomas Holyoke, Chair Academic Senate, to Executive Committee of the Academic Senate re: Water Advisory Committee. Memo has been received.

Chair Holyoke explained the composition of the advisory committee and stated that the Executive Committee’s responsibility would be to recruit faculty from each of the colleges and the Library. The provost will also appoint a faculty member from the Water Cohort.

There was no further discussion of the item. The vice chair will send a call for service.

* + 1. Email dated August 20, 2018, from Thomas Holyoke, Chair Academic Senate re: College of Arts and Humanities Articles of Governance. Email has been received.

Sent to the agenda of the next Executive Committee meeting.

* + 1. Memo dated August 21, 2018, from Thomas Holyoke, Chair Academic Senate to Senate Executive Committee re: Proposal for Syllabus Reform. Memo has been received.

Chair Holyoke stated that he and Dean Fu have discussed revisions to the syllabus template and the possible creation of a student handbook. Chair Holyoke suggested referring this to the Student Affairs Committee. ASI President Wack stated that some students may not read the handbook at all, and Chair Holyoke stated that he would note this in the transmittal memorandum.

Senator Raya Fernandez suggested both publishing a handbook and also linking to the resources available. ASI President Wack stated that a handbook would require a large-scale marketing campaign. Senator Schlievert (Statewide) stated that it would be important to explain what university terms and offices actually do on campus. Senator Ram (At-large) stated that a one-sheet listing campus resources would be useful for students. The item was referred to the committee by unanimous consent.

* + 1. Memo dated May 2, 2018, from Keith Clement, Chair Undergraduate Curriculum Subcommittee, to Thomas Holyoke, Chair Academic Senate re: Degree Option Elevation Program Changes for Bachelor of Music Programs. Memo has been received.

These items were referred to the Budget Committee.

1. Executive Order 1111 Disability Support and Accommodations

Vice Provost Nef was introduced and stated that the campus is working on a number of indicators and initiatives related to this matter. As part of the order, the president will be taking a wider approach to accessible materials and the web. Vice Provost Nef and Chair Holyoke stated that most of the issues raised in the order are already being dealt with by various campus committees and subcommittees.

No action was taken related to the order.

1. APM 110 - Policy on Ancillary Units

Vice Provost Nef stated that this is an item that was referred by Vice President Astone’s office after being examined by the Senate and the President. The president sent the item back to the Executive Committee with the suggested changes. Various changes made by Vice President Astone were described by Vice Provost Nef.

The item was kept on the agenda and Vice President Astone will be invited to explain her proposed changes at the following Executive Committee meeting. The Vice Chair will look in the senate archives for the version of this document that was approved by the senate.

1. Executive Order 1112 - Doctor of Audiology Degree Program

This item was deemed irrelevant to the campus as it does not have an audiology program at the present time.

The Senate Executive Committee adjourned at 4:02 p.m.

The next meeting of the Executive Committee will be on Monday, September 17, 2018.

Submitted by: Approved by:

Bradley Hart Thomas Holyoke

Vice Chair Chair

Academic Senate Academic Senate