MINUTES, UNDERGRADUATE CURRICULUM SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Avenue, M/S ML 34
Fresno, California 93740-8027
Office of the Academic Senate  Ext. 8-2743

November 17, 2015

Members Present: K. Clement (Chair), P. Heuston, S. Konduru, C. Souza, J. Dowell,
N. Munoz, J. Kwon, X. Fu.

Members Absent: L. Crask, K. Robles.


Meeting called to order by Chair Clement at 2:05 pm in the Haak Boardroom, 4th
Floor, Henry Madden Library.

I.  Call to Order:

II. Approval of Agenda:

III. Approval of Minutes:

IV. Communication and Announcements:

V. New Business:
   3 to 4 Unit Course Policy Discussion- All proposed 3 to 4 unit course
   conversions must provide course syllabus from both courses (as a 3 unit and as a 4
   unit course) to carefully document how the additional proposed classroom time is
   spent on enhanced student instructional activity.

   Pre-major Policy Discussion- All proposed department Pre-major new program
   proposals must include a “Pre-arranged Exit Clause” that describes to students
   their options in the event they are unable to advance to their major under a
   department pre-major program.

   Discussion of Proposed Changes to the model course syllabus template.

VI. New Course Proposals

Anthropology 145- Cultural Resource Management- M.S.C. to Approve pending the
following revisions: Format the syllabus consistent with the University Model
Syllabus Template, add catalog description to page one of the syllabi, and please
provide a rubric/table that further describes student activity and evaluation
measures in the course.

Major/BS in City/Regional Planning Course Curriculum Review
GCRP 81- Ok with minor changes.
GCRP 100- Add catalog description, tighten up course learning objectives; missing computers and copyright policy statements.
GCRP 101- Add course and instructor information to page 1.
GCRP 102- Ok with minor changes.
GCRP 103- Delete redundant table.
GCRP 104- Add catalog description; missing computers and copyright policy statements.
GCRP 105- Add catalog description; missing computers and copyright policy statements.
GCRP 106- Add catalog description; tighten up course learning objectives.
GCRP 107- Add catalog description; missing disruptive student policy statement; add tentative course Subject to Change statement.
GCRP 108- Add catalog description; tighten up/add rigorous course learning objectives; missing computers and copyright policy statements.
GCRP 109- OK
GCRP 196- Prepare a syllabus that conforms to the university model syllabus template and include internship paperwork/forms/rubrics.

VII. Program Proposals
College of Social Sciences
Process 36781 BS in City & Regional Planning (New Degree)- First Read.

Agenda.
1. Communications/Announcements/Discussion.
2. Minutes.
3. Approval of the Agenda.
4. Communications and Announcements.
5. Program and Course Proposals.
6. Consent Calendar Items Approved.