MINUTES OF THE GENERAL EDUCATION COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5241 N. Maple Avenue, M/S TA 43

Fresno, California 93740-8027

Office of the Academic Senate

Phone: (559) 278-2743 Fax: (559) 278-5745

November 14, 2014

Members Present: P. Crosbie (Chair, CSM), K Dunbar (DOSA, ex officio), J.P. Choi (CSM), M. Jendian (CSS), S. Schlievert (KSOEHD), C. Perez (CSS), L. Taylor-Hamm (CSB), S. Montana (HHS).

Members absent,

un-appointed or

un-elected: S. Adisasmito-Smith (CAH), N. Bengiamin (LCE), L. Landon (AS), Dennis Nef (Provost), U. Ramlan (AS), rep from JCAST.

Chair Crosbie called the meeting to order at 12:10 in Haak Academic Affairs Conference Room, Madden Library 4164

1. Agenda. **MSC to approve agenda as submitted**.

2. Approval of the Minutes of 31 October 2014. **MSC to approve minutes.**

3. Communications and Announcements

Assessment memo sent to department chairs, department assessment coordinators, College Assessment Coordinators, Associate Deans and Deans. Will send a follow-up reminder with notation of consequence (potential suspension of course in GE) in December to ensure a higher turnout in January.

GE committee will discuss in Spring 2015 about possible suspension of courses.

New Course Proposals

None

No follow-up from requests sent out regarding past proposals

a. CSS memo re CSB MI exception to Senate Executive Committee (SEC) – update from Senate Monday 10 November, attended by P. Crosbie and M. Jendian. Summary: i. SEC was wary of requesting a standing committee to readdress a decision, and did not do so in this case. P. Crosbie and M. Jendian reviewed the timeline of the decision to allow the CSB to fulfill Area MI through the medium of two of their own courses. The term ‘exemption’ as originally used and as currently used in CSB catalog copy is inaccurate and needs to be changed. SEC deferred to the GE committee to continue working with CSB. ii. Unassociated with i., the SEC apparently misunderstood the request from the GE committee for the rep from DOSA to be allowed voting rights on the GE committee, and suggested that the GE committee resubmit the request. iii. SEC member Williams questioned the disproportionate representation of colleges on the GE committee.

b. Assessment report from CSB re: Area M/I, evaluation by committee

Committee reviewed all documents and noted the learning outcomes were not mentioned in the syllabi. Will give more instructions to CSB on what is needed for our assessment and clearly lay out expectations.

Will request CSB to submit appropriate assessment vehicle for these courses/syllabi and learning outcomes to be included. Submission of a single assessment report for both classes was confusing. Other required elements of an assessment report were missing (e.g. number of sections assessed). Chair Crosbie to draft a comprehensive memo to CSB, for GE committee consideration.

Possible other solutions to the “exemption” of MI might be:

Redesign BA18 as a 3 unit rather than a 4 unit course.

Use BA104 ( an approved GE MI course) for MI within the college

Submit a substantial redesign of MGMT 110 or MKTG 100S for inclusion in Area MI and use within the college.

c. Discussed the need to start monitoring all majors with exemptions/exceptions or those programs with alternative GE pathways.

Program Review – nothing new to report

New business (spurred by discussion in 5.b. above): Put on the GE website:

Required components of an assessment report

A sample of an acceptable assessment report (ENGL 5B or 10 suggested)

A GE Committee evaluations/rubric for assessment report

Adjournment: 1:45 next meeting 5 December 2014