

**F-1
FORM**
**FOR TRANSFERRING YOUR
SEVIS RECORD TO A NEW SCHOOL**

The information below will help assist in ensuring your SEVIS record is transferred out properly to begin a program of study at another U.S. SEVIS approved school. A student who is maintaining status may transfer to another SEVIS approved school at the end of the current semester.

Rules and Regulations

If you are completing your program or OPT you have 60 days from the official completion date indicated on your current I-20 to transfer your SEVIS record.

All individuals requesting to transfer out their SEVIS record to an approved U.S. school must provide an admission notice to the new school. You will need to contact the International advisor at your new school to confirm if they have a "transfer in" form.

It is your responsibility to make sure that all your classes in upcoming semesters at Fresno State are properly dropped and your financial responsibility is all resolved with the university before your leave for your new school.

Submit the following items.

- ✓ Notice of acceptance (notice does not have to be official a photo copy or scanned copy is acceptable)
- ✓ Provide a "transfer in form" to International Student Services and Programs (ISSP)

Procedures

Carefully read and fill out the following information.

Name _____ Student ID _____

E-mail _____ Date _____

I, hereby notify the International Student Services and Programs at Fresno State that I intend to transfer to the following school:

Name of transfer school _____ Transfer School SEVIS code _____

School Address _____

Transfer school phone _____ Transfer school fax number _____

Requested release date _____

The transfer school has a transfer in form (please attach) does not have a transfer in form

Signature _____ Date _____

SEVIS ID number (found above the bar code on your I-20) _____

Be certain of the school you will transfer to before submitting the transfer out paperwork. ISSP cannot make any changes after the release date has been reached.

For questions or concerns regarding the transfer out procedures, please contact California State University, Fresno's International Student Services: intlstudentservices@csufresno.edu

FRESNO STATE

International Student Services
and Programs