

TO: School Research Committee Chairs,
School Deans and Department Chairs

FROM: J. Michael Ortiz, Provost and
Vice President for Academic Affairs ad interim

SUBJECT: CALL FOR PROPOSALS

Assigned Time for Research proposals are being solicited for 2003-2004 Research, Scholarship and Creative Activities awards.

These awards will be \$5,000 mini-grants for either:

1. Three (3) WTU's of Assigned Time backfill, with the remaining funds earmarked for other grant expenses; or
2. \$2,500 of Non-Academic-Year Grant Administration pay, plus \$2,500 for other grant expenses.

Key criteria for awarding these grants include potential for obtaining external funding for subsequent research, scholarship, and/or creative activity, significance of contribution to the discipline, and enhancement of student learning.

Important note: Due to the state's budget situation, it is not possible to estimate this year's allocation. We are distributing the Call for Proposals at this time in an effort to remain on the normal schedule.

The following application deadlines apply for 2003-2004 awards:

Feb. 25, 2003	Faculty Workshop on Research Awards University Center 202 (10-Noon)
Feb. 26, 2003	Faculty Workshop on Research Awards University Center 202 (1:30-3 p.m.)
March 21, 2003	Faculty Proposals to Departments
April 4, 2003	Department recommendations to School Research Committees/Deans
April 18, 2003	School Recommendations to University Grants and Research Office
May 2, 2003	University Committee Review
May 9, 2003	Awards Announced by Provost

Call for Proposals
Page 2

Grant funds must be expended between July 1, 2003 and June 30, 2004.

For details about the faculty workshops, please contact Dr. Myron Hatcher at Information Systems & Decision Sciences, (559) 278-2635, or e-mail at mhatcher@csufresno.edu.

Detailed guidelines, including the proposal format, are attached. Please inform your faculty about this opportunity and deadlines as soon as possible. Thank you.

c: Dr. Harding
Dr. Hatcher
Dr. McClanahan
Dr. Sharps
Dr. Shipley