

## Graduate Research Fellowship

The Graduate Net Initiative is now accepting applications for the third cohort of Graduate Research Fellows. The Graduate Research Fellowship, made possible by a U.S. Department of Education Title V Part B (PPOHA) grant, is a year-long competitive program for students completing dissertations, theses, or projects at Fresno State. Offering \$500 in direct financial support and up to \$1500 for research development and conference presentations, the Graduate Research Fellowship supports high-quality, high-impact research in any field of study.

### ELIGIBILITY CRITERIA

In order to be eligible to receive a Graduate Research Fellowship, an applicant must

- be enrolled as a California State University, Fresno graduate/doctoral student in good standing;
- have upon application, and maintain throughout the fellowship period, a minimum 3.0 average on the approved graduate program;
- have advanced to candidacy for the graduate degree (see the Division of Graduate Studies' "Chart Your Course" handbook, available at <http://www.fresnostate.edu/academics/gradstudies/epubs/>);
- have completed courses in research techniques as required by the major department;
- and have secured a thesis/dissertation or project chair.

As per federal and state regulations guiding the Graduate Net Initiative, the following are not eligible for this grant:

- international students ,
- students completing comprehensive exams as the culminating experience,
- and students who have already received their graduate degree.

### EXPECTATIONS

Graduate Research Fellows will be required to

- attend the Graduate Research Fellowship orientation in early-to-mid October;
- complete, within the fellowship period and in consultation with the dissertation/thesis/project committee chair, a significant solo-authored research project;
- discuss their research progress in monthly cohort meetings;
- attend Graduate Research Fellowship Professional Development trainings;
- present preliminary research findings to peers and faculty members;
- participate in two Writing Group meetings led by a Graduate Writing Studio consultant;
- participate in at least one trial conference presentation in preparation for a regional or national conference;
- and present at a regional or national conference (to be chosen in consultation with the dissertation/thesis/project chair).

Additionally, Graduate Research Fellows will be strongly encouraged to

- build relationships with peers, faculty members, and community members both within and outside their discipline;
- represent positively both the Initiative and Fresno State, following the Honor Code and other university policies (available at <http://www.fresnostate.edu/studentaffairs/division/general/studenthandbook/policies.html>).

PLEASE NOTE: Support from this fund must be acknowledged in subsequent publications or presentations of the work.

#### AMOUNT OF AWARD

Graduate Research Fellows will receive a total of up to \$2000, to be divided into \$500 of direct support, to be disbursed at the start of Spring 2019, and up to \$1500 for research development and conference presentation. Awardees who do not complete the required activities above will be required to return the disbursed amount to the Graduate Net Initiative.

PLEASE NOTE: The Financial Aid Office may factor the amount of this award into awardees' total financial aid packages, which may result in the reduction of other awards and/or loans. For further information, you should contact the Financial Aid office at 559.278.2182.

#### SELECTION CRITERIA

Awardees will be selected by a review committee to include the Graduate Net Initiative's Project Director, the Dean of the Division of Graduate Studies, and other members of the Graduate Net Initiative's Planning Committee and/or University Graduate Committee. Awards will be made based primarily on the clarity and quality of the proposed research project, as well as on the level of support from the student's faculty advisor/mentor (see application instructions and required supporting documentation information below).

PLEASE NOTE: Because this award is given to recognize individual effort, joint student proposals will not be considered for funding.

#### APPLICATION INSTRUCTIONS

Applicants must **complete the attached application form and attach to it the required documents** listed below. **2018-2019 applications are due no later than 5:00 PM on Wednesday, September 19, 2018**. Incomplete application will not be considered.

Required documents:

- Graduate Research Fellowship Application
- A preliminary project proposal, which should include:
  - Introduction (background information with support from literature where appropriate);
  - Purpose (hypothesis and/or project goals/objectives)
  - Significance of the research/project
  - Methodology/Project Design (specific research design and data analysis, or detailed plan of work)

- Results dissemination plan (brief descriptions of all completed and potential on-campus presentations, at least one potential presentation at a national or regional conference with date and place, potential journal publication information with submission procedures)
- Amount of work toward the thesis/dissertation or project completed to date
- Reference list for citations in the application (use APA, MLA or other format)
- A tentative budget for research and/or conference expenses
- A sealed letter of recommendation from the dissertation/thesis/project chair
- A sealed letter of recommendation from another faculty member qualified to evaluate your research

If applicable, attach copies of all relevant clearances and permissions (e.g., Human Subjects, Animal Welfare) needed for the conduct of your research. Permission forms may be obtained through the departmental or school offices. Funds cannot be released unless copies of such clearances are provided to the Graduate Net Initiative.

PLEASE NOTE: The proposal narrative **must not** exceed five double-spaced pages (1" margins, 12 point font), not including the working bibliography. The following headings must be included in the narrative: Introduction, Purpose, Significance, Methodology/Design, Dissemination, Work Completed, and References.

Complete application packages (application form, required supporting documents, and sealed letters of recommendation) should be submitted **no later than 5:00 PM on Wednesday, September 19, 2018** to:

Dr. Maritere López, Project Director  
 Graduate Net Initiative  
 California State University, Fresno  
 Frank W. Thomas Building, Room 121  
 5241 N. Maple Avenue, M/S TA 51  
 Fresno, CA 93740-8027

**Late and/or incomplete applications will not be considered for the award.** Applicants will be notified of the committee's decision by email within three weeks of the closing date.

Should you have questions about this program or other graduate funding opportunities, contact Estevan Parra from the Graduate Net Initiative at (559) 278-1622 or [estevanp@csufresno.edu](mailto:estevanp@csufresno.edu).



## Graduate Research Fellowship Application

Please review the application guidelines.

Applications and supporting documents are due by 5:00 p.m. on **Wednesday, September 19, 2018.**

### I. STUDENT INFORMATION

Name: \_\_\_\_\_  
Graduate/Doctoral Program: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Student ID#: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
Graduation Date: \_\_\_\_\_

### II. ELIGIBILITY INFORMATION

GPA: \_\_\_\_\_ Have you been the recipient of this award before? \_\_\_ Yes \_\_\_ No  
Have you advanced to candidacy? \_\_\_ Yes \_\_\_ No  
If no, have you submitted the Advancement to Candidacy form? \_\_\_ Yes \_\_\_ No  
If yes, when? \_\_\_\_\_  
Have you completed the research course(s) required by your program? \_\_\_ Yes \_\_\_ No  
Course title[s]: \_\_\_\_\_ Term completed: \_\_\_\_\_

### III. FACULTY

Thesis/Dissertation/Project Chair: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Program & College/School: \_\_\_\_\_  
  
Second recommender: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Program & College/School: \_\_\_\_\_

IV. PROPOSED THESIS/DISSERTATION/PROJECT INFORMATION

Title:

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Project timeframe:                      Start Date: \_\_\_\_\_ - End Date: \_\_\_\_\_

Does your research require clearances and/or permissions (e.g., Human Subjects, Animal Welfare)? \_\_\_ Yes \_\_\_ No

Are copies of all relevant clearances and permission forms attached? \_\_\_ Yes \_\_\_ No

If not, explain clearance/permission status: \_\_\_\_\_

V. APPLICATION CHECK LIST

- Completed Graduate Research Fellowship Application
- A preliminary project proposal, which should include:
  - an introduction (background information with support from literature where appropriate)
  - purpose (hypothesis and/or project goals/objectives)
  - significance of the research/project
  - methodology (specific research design and data analysis, or detailed plan of work)
  - Results dissemination plan (including brief descriptions of all completed and potential on-campus presentations, at least one potential presentation at a national or regional
  - Amount of work toward the dissertation or project completed to date;
  - A reference list for citations in the application (use APA, MLA or other format).
- A tentative budget for research and/or conference expenses
- A sealed letter of recommendation from the dissertation/thesis/project chair
- A sealed letter of recommendation from another faculty member qualified to evaluate your research
- Copies of clearances and permissions (e.g., Human Subjects, Animal Welfare) *\*If applicable.*

VI. SIGNATURES

I certify that the above information is true and correct.

Student: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Date: \_\_\_\_\_