



Graduate Net Initiative

## Graduate Conference Travel Grant Application

The Graduate Net Initiative's Graduate Conference Travel Grant is awarded to graduate students who have had papers and/or posters accepted for presentation at major professional conferences or society meetings. The Graduate Net Initiative provides these funds to encourage and promote graduate students' scholarly and professional development.

### ELIGIBILITY CRITERIA

In order to be eligible to receive a Graduate Conference Travel Grant, an applicant must

- be enrolled as a California State University, Fresno graduate/doctoral student in good standing;
- have a minimum 3.0 average in the approved graduate program;
- have had a paper and/or poster accepted for presentation at a professional conference or society meeting.

### INEGIBILITY

As per federal and state regulations guiding this project,

- International students and DACA Recipients are not eligible to receive this grant,
- Students who have already received their graduate degree are not eligible to receive this grant

### EXPECTATIONS

Conference Travel Grant awardees will be required to:

- present at the conference identified in the application;
- submit a proposal to and, if accepted, present at the Graduate Student Research and Creative Activities Symposium;
- and represent positively both the Graduate Net Initiative and Fresno State, following the University Honor Code and other university policies (available at <http://www.fresnostate.edu/studentaffairs/division/general/studenthandbook/policies.html>).

PLEASE NOTE: Support from this award must be acknowledged in program announcements or during the presentation, as well as in subsequent publications of the work.

### AMOUNT OF AWARD

Graduate Conference Travel Grant awardees may receive up to \$1,500 to help defray costs related to travel and presenting at a conference. Awardees who do not complete the required activities above will be required to return the disbursed amount to the Graduate Net Initiative.

PLEASE NOTE: Award moneys are disbursed as reimbursements. Upon your return, you must submit receipts for allowable expenses. Failure to do so will result in non-payment of the award.

ALSO NOTE: **No expenses to be defrayed by the Graduate Net Initiative can be incurred prior to grant being awarded.**

ALSO NOTE: The Financial Aid Office may factor the amount of this award into awardees' total financial aid packages, which may result in the reduction of other awards and/or loans. For further information, you should contact the Financial Aid office at 559.278.2182.

#### SELECTION CRITERIA

Awardees will be selected by the Graduate Net Initiative's Awards Committee. Awards will be given based primarily on the clarity and quality of the proposed research project/presentation. A second consideration will be the level of support from the student's faculty advisor/mentor (see application instructions and required supporting documentation information below).

#### APPLICATION INSTRUCTIONS

Applicants must **complete the attached application form and attach to it the required documents** listed below. Incomplete application will not be considered.

Required documents:

- Graduate Net Initiative's Graduate Travel Award application
- Abstract of paper and/or poster
- Brief report of research project including:
  - description,
  - objectives and learning outcomes,
  - methodology,
  - and results to date
- A detailed projected budget plan (how grant moneys will be used)
- A letter of acceptance of work to be presented
- A sealed letter of recommendation from the department Program Coordinator
- A sealed letter of recommendation from another Faculty Advisor

Complete application packages (application form, required supporting documents, and sealed letters of recommendation) should be submitted **at least 60 days prior to conference/travel date** to:

Dr. Maritere López, Project Director  
Graduate Net Initiative  
California State University, Fresno  
Frank W. Thomas Building, Room 121  
5241 N. Maple Avenue, M/S TA 51  
Fresno, CA 93740-8027

Applicants will be notified of the committee's decision by email within 4 weeks of the application submission.

Should you have questions about this program or other graduate funding opportunities, contact Estevan Parra from the Graduate Net Initiative at (559) 278-1622 or [estevanp@csufresno.edu](mailto:estevanp@csufresno.edu).

# FRESNO STATE

Graduate Net Initiative

## Graduate Conference Travel Grant Application

Please review the application guidelines. Applications and supporting documents are due no fewer than 60 days prior to the conference presentation.

### I. STUDENT INFORMATION

Name: \_\_\_\_\_  
Graduate/Doctoral Program: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Student ID#: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
Graduation Date: \_\_\_\_\_

### II. ELIGIBILITY INFORMATION

GPA: \_\_\_\_\_  
Have you been the recipient of this award before? \_\_\_\_ Yes \_\_\_\_ No

### III. FACULTY

Graduate Program Coordinator: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Program & College/School: \_\_\_\_\_

Second recommender: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Program & College/School: \_\_\_\_\_

### IV. PRESENTATION/POSTER INFORMATION

Presentation Title:  
\_\_\_\_\_  
\_\_\_\_\_  
Conference/Society Meeting Title: \_\_\_\_\_  
Location of Conference/Society Meeting: \_\_\_\_\_  
Conference/Society Meeting Date(s): \_\_\_\_\_

V. APPLICATION CHECK LIST

- Completed Conference Travel Grant Application
- Abstract of papers and/or poster
- Brief report of research project including;
  - o Description,
  - o Objectives and learning outcomes,
  - o Methodology
  - o Results to date
- Provide a detailed projected budget plan (how will the money be used).
- Provide a letter of acceptance of work to be presented
- A sealed letter of recommendation from the department Program Coordinator
- A sealed letter of recommendation from Faculty Advisor

VI. SIGNATURES

I certify that the above information is true and correct.

Student: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty Adviser: \_\_\_\_\_

Date: \_\_\_\_\_