



Graduate Conference Travel Grant Application

The Graduate Net Initiative's Graduate Conference Travel Grant is awarded to graduate students who have had papers and/or posters accepted for presentation at major professional conferences or society meetings. The Graduate Net Initiative provides these funds to encourage and promote graduate students' scholarly and professional development.

ELIGIBILITY CRITERIA

In order to be eligible to receive a Graduate Conference Travel Grant, an applicant must

- be enrolled as a California State University, Fresno graduate/doctoral student in good standing;
- have a minimum 3.0 average in the approved graduate program;
- have had a paper and/or poster accepted for presentation at a professional conference or society meeting.

EXPECTATIONS

Conference Travel Grant awardees will be required to:

- present at the conference identified in the application;
- submit a proposal to and, if accepted, present at the Graduate Student Research and Creative Activities Symposium;
- and represent positively both the Graduate Net Initiative and Fresno State, following the University Honor Code and other university policies (available at <http://www.fresnostate.edu/studentaffairs/division/general/studenthandbook/policies.html>).

PLEASE NOTE: Support from this award must be acknowledged in program announcements or during the presentation, as well as in subsequent publications of the work.

AMOUNT OF AWARD

Graduate Conference Travel Grant awardees may receive up to \$1,500 to help defray costs related to travel and presenting at a conference. Awardees who do not complete the required activities above will be required to return the disbursed amount to the Graduate Net Initiative.

PLEASE NOTE: Award moneys are disbursed as reimbursements. Upon your return, you must submit receipts for allowable expenses. Failure to do so will result in non-payment of the award.

ALSO NOTE: **No expenses to be defrayed by the Graduate Net Initiative can be incurred prior to grant being awarded.**

ALSO NOTE: The Financial Aid Office may factor the amount of this award into awardees' total financial aid packages, which may result in the reduction of other awards and/or loans. For further information, you should contact the Financial Aid office at 559.278.2182.

SELECTION CRITERIA

Awardees will be selected by the Graduate Net Initiative's Awards Committee. Awards will be given based primarily on the clarity and quality of the proposed research project/presentation. A second consideration will be the level of support from the student's faculty advisor/mentor (see application instructions and required supporting documentation information below).

APPLICATION INSTRUCTIONS

Applicants must **complete the attached application form and attach to it the required documents** listed below. Incomplete application will not be considered.

Required documents:

- Graduate Net Initiative's Graduate Travel Award application
- Abstract of paper and/or poster
- Brief report of research project including:
 - description,
 - objectives and learning outcomes,
 - methodology,
 - and results to date
- A detailed projected budget plan (how grant moneys will be used)
- A letter of acceptance of work to be presented
- A sealed letter of recommendation from the department Program Coordinator
- A sealed letter of recommendation from another Faculty Advisor

Complete application packages (application form, required supporting documents, and sealed letters of recommendation) should be submitted **at least 60 days prior to conference/travel date** to:

Dr. Maritere López, Project Director
Graduate Net Initiative
California State University, Fresno
Frank W. Thomas Building, Room 121
5241 N. Maple Avenue, M/S TA 51
Fresno, CA 93740-8027

Applicants will be notified of the committee's decision by email within 4 weeks of the application submission.

Should you have questions about this program or other graduate funding opportunities, contact Andrea Cortes from the Graduate Net Initiative at (559) 278-1622 or andream@csufresno.edu.



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Please review the application guidelines. Applications and supporting documents are due no fewer than 60 days prior to the conference presentation.

I. STUDENT INFORMATION

Name: _____
Graduate/Doctoral Program: _____
Email Address: _____
Student ID#: _____ Phone: (____) _____

II. ELIGIBILITY INFORMATION

GPA: _____
Have you been the recipient of this award before? ____ Yes ____ No

III. FACULTY

Graduate Program Coordinator: _____
Email Address: _____ Phone Number: _____
Program & College/School: _____

Second recommender: _____
Email Address: _____ Phone Number: _____
Program & College/School: _____

IV. PRESENTATION/POSTER INFORMATION

Presentation Title:

Conference/Society Meeting Title: _____
Location of Conference/Society Meeting: _____
Conference/Society Meeting Date(s): _____

V. APPLICATION CHECK LIST

- Completed Conference Travel Grant Application
- Abstract of papers and/or poster
- Brief report of research project including;
 - o Description,
 - o Objectives and learning outcomes,
 - o Methodology
 - o Results to date
- Provide a detailed projected budget plan (how will the money be used).
- Provide a letter of acceptance of work to be presented
- A sealed letter of recommendation from the department Program Coordinator
- A sealed letter of recommendation from Faculty Advisor

VI. SIGNATURES

I certify that the above information is true and correct.

Student: _____ Date: _____

Faculty Adviser: _____ Date: _____